

USD 227

**JH/HS HANDBOOK
2026-2027**

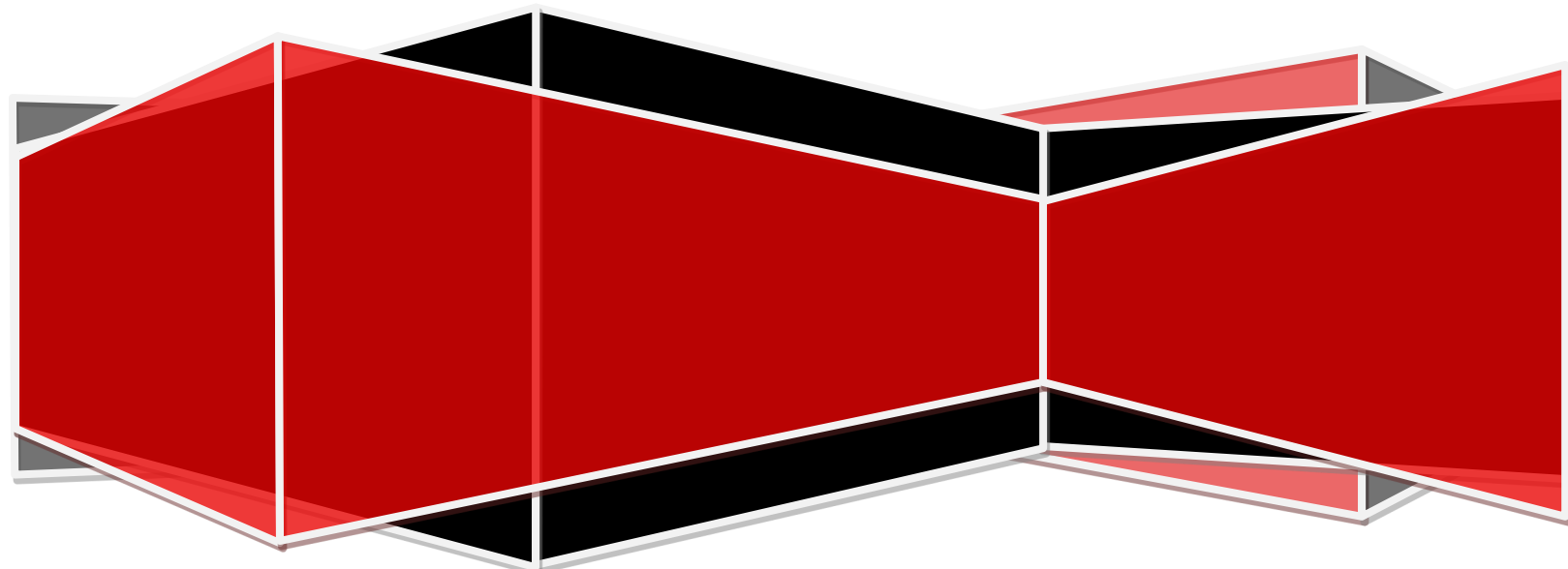


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INTRODUCTION

WELCOME

Welcome to Hodgeman County Middle/High School. As a student, you have the responsibility to uphold the high standards of scholarship and citizenship that the students of Hodgeman County have attained.

This handbook is presented to you to serve as a guide throughout the year. By making this handbook available, the faculty, staff, and I hope that we can increase communication between the school and students. For some of you this year represents a new beginning; for others it will be the end of your formal school career. Whichever category you are in, you will find the faculty, staff and me friendly and willing to assist you.

May I suggest that you not only take advantage of the academic offerings, but challenge yourself to become involved in at least one of the school organizations. The personal rewards are immense. Welcome again and best wishes for a successful school year.

Kari Burkhart, Junior High/High School Principal

Doug Chaney, Superintendent of Schools

MISSION STATEMENT

Hodgeman County Middle/High School will provide a caring, safe learning environment that gives all students the opportunity to achieve at their highest potential.

ACCREDITATION STATEMENT

Hodgeman County High School is accredited by the Kansas State Department of Education. This gives the school equal standing to that of other schools in the state of Kansas.

MIDDLE/HIGH SCHOOL PARENTS

We believe that effective communication between school and home is extremely important for your child's success in school. Shared cooperation and high expectations between home and school will ensure that each student reaches their fullest potential during each school year. Please become involved in Hodgeman County Junior High/High School! We welcome you to visit our school and take an active role in the education of your child.

BOARD OF EDUCATION MEMBERS

Michael Cossman	Scott Cure	Mitchell Durler	Jesse Jones
Jazmin Wagner	Erin Washburn	Cole Wilson	

DISTRICT TELEPHONE NUMBERS:

Superintendent's Office	357-8301
High School Office/Principal	357-8376 or 357-8378
Grade School Office	357-8395
Counselor's Office	357-6166
High School Athletic Director	357-8378
Vo. Ag. Dept.	357-8379
Ind. Arts. Dept.	357-8379

PERSONNEL

SUPERINTENDENT'S OFFICE:

Mr. Doug Chaney	Superintendent
Mrs. Christina Cohoon	Clerk of the Board

HODGEMAN COUNTY MIDDLE/HIGH SCHOOL FACULTY AND STAFF:

Mrs. Kari Burkhart	Principal
Mrs. Kerra Cossman	Counselor
Mrs. Michelle Walters	Middle/High School Secretary
Mr. Doug Chaney	Transportation Director

Mr. Trent Bright	JH Science, JH/HS Health & PE, JH/HS Athletic Director
Mrs. Jennifer Bright	JH/HS Art
Mr. Joel Clark	Custodian
Mrs. Carla Cossman	Resource Room Para Educator
Mrs. Erika Craghead	HS Mathematics
Ms. Josie Gage	JH/HS Industrial Arts
Mrs. Mary Jane Goebel	JH/HS Vocal Music
Mr. Matt Housman	JH Social Studies, JH/HS Health & PE, Weightlifting
Mrs. Adena Jones	Resource Room Para Educator
Ms. Chrystal Kiehl	Head Cook
Mr. Shane Liggett	JH Computers, HS Business Ed., Computer Science, Accounting
Mrs. Jamie Lonnberg	HS Science
Ms. Kenda Mariche	Resource Room Para Educator
Mrs. Marlene Maupin	Library Aide and Summer Custodian
Mrs. Katie Olson	English II, III and IV, College Comp. I/II, Writing
Mrs. Jennifer Ort	JH/HS Spanish
Mrs. Laurie Petersilie	JH Ag., HS Vocational Ag
Mrs. Kate Reece	JH/HS FACS
Mrs. Kim Reger	Special Education
Mrs. Cheri Ruff	JH/HS Math

Mrs. Christy Salmans
Mrs. Amanda Sondag-Moreno
Mr. Larry Steinbring
Ms. Ali Thompson
Mrs. Debra Webb
Ms. Stephanie Wideman
Ms. Sarah Wolfe

JH English Language Art
Resource Room Para Educator
Head Maintenance
Asst. Cook
Library Media Center
District Para Educator
JH/HS Band

HIGH SCHOOL COACHES

Mr. Jared Borger
Mrs. Jennifer Bright
Mr. Trent Bright
Mrs. Christina Cohoon
Mrs. Kerra Cossman

Asst. HS Football
Asst. HS Volleyball
Athletic Director and HS Girls Basketball
HS Cheerleading
Student Council
Asst. HS Girls Basketball
HS Boys Basketball
Asst. Boys Basketball and HS Girls Track
HS Football, Weightlifting HS Boys Track
Scholars Bowl
HS Volleyball
KAY Club
Forensics
FFA Advisor
Cross Country
Golf
HS Cheerleading

Mr. Gustavo Flores
Mr. Hunter Hope
Mr. Matt Housman
Mrs. Jamie Lonnberg
Ms. Kylee Ricke
Mrs. Katie Olson
Mrs. Jennifer Ort
Mrs. Laurie Petersilie
Ms. Sailor Seiler
Mr. Larry Steinbring
Mrs. Kelsey Ubelaker

HIGH SCHOOL CLASS SPONSORS

Senior Class Sponsors-Yr. 2027
Junior Class Sponsors - Yr. 2028
Sophomore Class Sponsors-Yr. 2029
Freshman Class Sponsors - Yr. 2030

Mrs. Jamie Lonnberg
Mrs. Katie Olson
Mr. Matt Housman
Ms. Sarah Wolfe

JUNIOR HIGH SCHOOL COACHES

Miss Jaiden Borger
Mrs. Jennifer Bright
Mr. Trent Bright

Assistant Volleyball
Head Track
Athletic Director and Football
Head Boys Basketball
Asst. Boys Basketball
Scholars Bowl
Assistant Girls Basketball
JH Cheerleading
Assistant Track
Head Volleyball
Asst. Football and Girls Basketball
Assistant Track

Mrs. Jamie Lonnberg
Mr. James Nusser
Mrs. Jennifer Ort
Mrs. Candace Ruff
Mrs. Ashley Salmans
Mr. Luke Salmans
Ms. Sailor Seiler

SAFETY HOTLINE

A statewide school safety hotline staffed by the Kansas Highway Patrol has been established. This toll-free hotline allows students to anonymously report possible impending violent acts in schools. This 24-hour hotline is staffed and ready to receive phone calls. When a student calls the hotline, the Kansas Highway Patrol central dispatch center will take the call and from there, relay the information to local law enforcement who will then relay the information to the school. The Safety Hotline is:

1-877-626-8203

TEACHER AUTHORITY

Teachers have the authority to maintain school rules and a proper school atmosphere at all times. This responsibility extends beyond their own classrooms and includes all areas of the school and all events at the school. Students who refuse to comply with the reasonable request of any teacher will be subject to appropriate disciplinary action. Para educators, custodians, bus drivers, cooks, and other school personnel may also direct students to maintain discipline on school grounds, buses, and during school activities.

ACADEMICS

ACADEMIC WEEKLY ELIGIBILITY

Eligibility will be computer generated via the student management program each Friday at 9:00 a.m.. Each week, parents will be mailed a progress report if a student's grades are below a "C". Students with failing grades will be ineligible the following week (Sunday through Saturday) for extracurricular activities. Grades are accumulated from Friday through Thursday.

ACADEMIC SUPPORT PROGRAMS - EARLY MORNING SCHOOL

Early Morning School (EMS) is from 7:25-7:55. This time is usually reserved for detention purposes; however, if a student needs to make up a test or other school work, teachers or the principal can assign them to EMS. For minor infractions, teachers send students to EMS: i.e. cell phones, talking in class, being disruptive, etc. For more serious infractions, we will follow the guidelines in the student handbook.

BOOK RENTAL

USD #227 operates a book rental system. All books will be provided by the school and each student will pay a book rental fee to be determined by the Board of Education. All students participating in the rental program will receive and promise to use the books under the following conditions:

1. To return the books to the school when notified, in as good condition as when received, allowance being made for wear caused by careful usage.
2. If a book is lost or damaged by carelessness or an avoidable accident, the student will replace it.
3. Marking, tearing, or defacing a book will be considered as cause for replacement.
4. Students will not receive credit for any course until all materials and books are returned.

CREDIT RECOVERY

If a student needs to recover credit(s) towards graduation, then the following may be options with administrative approval.

- Classes **may be taken** in the regular schedule if possible. This will take away elective class opportunities for the student.
- Accredited online course(s) **may be taken** outside of the regular school day including summer break. All expenses or fees will be the responsibility of the student and/or the student's family.
- If all other academic options have been exhausted, then accredited online course(s) may be taken during the student's regular schedule for credit recovery. All expenses or fees will be the responsibility of the student and/or the student's family. This will take away elective class opportunities for the student.

DISTRICT TRANSPORTATION TO DC3 FOR CTE COURSES GUIDELINES

Parents and Students will sign an agreement that states that they understand and agree that USD 227 Board of Education, its officers, agents, and employees are not responsible, nor does the Board assume liability for any injuries, losses, or damages related to and/or resulting from the decision to have their child leave school grounds unescorted. As such, they will accept full responsibility for any injury, loss, or damage which may occur in connection with the release of the student from school grounds unescorted. They will also hereby indemnify and hold the Board, its officers, agents and employees harmless from any liability, loss, damage, claims or actions, including reimbursement of reasonable attorney fees, that may rise out of and in connection with my decision to authorize the student to leave school grounds unescorted.

DUAL CREDIT COURSES (Independent Study) --Sophomores, Juniors and Seniors will have the option to take online courses through an approved program per administration approval only. Students will be required to make all the arrangements, permissions, etc. **before the start** of the year or semester(s) involved. The counselor will complete weekly check-ins to monitor time spent on work and that students are maintaining acceptable grades. If students do not maintain acceptable grades and/or are struggling with the online format, arrangements will be made to place the student back into a regular class offered by HCHS. **Students will receive a ½ credit per semester, for any college class taken.** For example, if a student takes College Algebra 1st semester, he/she will get ½ high school credit and 3 college credits. Each college class is one semester in length.

College classes taken outside of school day hours or during summer break, will not be eligible to be placed on the student's high school transcript. If the course is offered at the high school, the student must be enrolled in the course at the high school, unless there is a scheduling conflict. Special circumstances will be dealt with on a case by case basis.

- Seniors: 3 classes per semester (9 credit hours)
- Juniors: 2 classes per semester (6 credit hours)
- Sophomores: 1 class per semester (3 credit hours)
- Students must maintain a 2.5 GPA and 95% attendance rate to be considered.

- If a student withdraws from a college class for any reason, they are required to be enrolled in a class at HCHS during that time period.
- With the new graduation requirements put in place for the class of 2028, if students have already taken Public Speaking for college credit, we will accept that for the ½ unit of communications required.

FEES FOR ELECTIVE COURSES OF STUDY

Classes requiring additional fees for classroom supplies/materials must be paid at time of enrollment.

GRADUATION CRITERIA FOR VALEDICTORIAN/SALUTATORIAN: (STARTING WITH THE GRADUATING CLASS OF 2027)

1st Criteria:

Weighted GPA classes eligible for Valedictorian/Salutatorian (through 1st semester of senior year).

Weighted on a A-5pt, B-4pt., C-3pt, D-2pt scale.

Chemistry, Physics, Spanish III, Algebra II, Advanced Math, and all administration approved college classes.

2nd Criteria:

Average of all grades (numerical not letter) acquired through 1st semester of senior year.

HONOR ROLL

Students who make the Honor Roll will be acknowledged at the end of each semester. An honor roll is for students who have earned all “A’s” for the semester and students that have earned all “A’s” and “B’s” will be recognized for the A/B honor roll. Pass/fail grades are not figured into the honor roll. Students must receive a minimum of five letter grades to be eligible for consideration for the honor rolls.

MAKE-UP WORK

Make-up work is defined as the actual school work or homework assigned on the day of an excused absence. If appropriate, an alternate assignment equal in purpose and time in order to receive credit may be given. All work that is missed, regardless of the reason for the absence, must be made up as directed by the teacher. Make-up work for absences, if completed properly and on time, will be given full credit. **The normal time allowed for make-up work is the number of school days absent plus one school day.** Students present at school when assignments are made such as homework or tests, and are absent for a period of time but return to school on the day the assignment or test is scheduled are expected to be prepared, unless special arrangements have been made with the teacher.

All students are responsible for making up work **prior** to being absent due to activities and foreseen absences.

ONLINE COURSES

Online courses may only be used for high school credit if the student has exhausted all other academic options or if the student is using the online course for credit recovery. If the course is offered at the high school, the student must be enrolled in the course at the high school. See the Course & Enrollment Handbook for more information on online classes.

USD 227
OPT IN FORM

TO: *Parents of all incoming Freshman*

The Hodgeman County High School will be teaching sex education materials. Parental permission is required before students take any sex education instruction. A copy of the curriculum guide is on file. The signed form must be completed and returned to the school.

Thank you,

Mrs. Kari Burkhart
Principal

I, parent/guardian, fully understand the material being covered by the Hodgeman County Schools, on sex education. I will cover this material with my child. I give permission for my child to participate in sex education instruction in the Hodgeman County Schools.

Student Name

Parent Signature

Date

PLAGARISM AND ACADEMIC INTEGRITY POLICY

Academic dishonesty is not acceptable. All work submitted must be your own. This includes text, artwork, graphics, video, audio, etc. Cheating, defined as copying another student's work and claiming it as your own, and plagiarism, defined as the use of another person's original ideas or writing without giving credit to the true author, are both prohibited practices. Materials taken from electronic sources, including websites, A.I. text-generating software (e.g. ChatGPT, Bard, etc.) or essay (free or paid) sites, are covered by this policy. A student who engages in any form of academic dishonesty will be subject to the loss of credit for the work in question. Depending on the severity of the case, cheating or plagiarism may result in a failing grade for the course.

PROOF OF IDENTITY

When a child enrolls in USD 227 for the first time, proof of identity must be presented to the school officials. Proof of identity is either (1) a birth certificate for child enrolling in kindergarten or grade 1; (2) a copy of a court order placing the child in custody of the Department of Children and Families or assigned parent; (3) a certified transcript of the child enrolling in grades 2 through 12.

PROGRESS REPORTS

Grade reports are computer generated and parents will pick these up when Parent/Teacher Conferences are scheduled following the first and third quarters. Grade cards will be mailed following each semester (second & fourth quarters).

SENIOR COLLEGE DAYS

Seniors are to notify Mrs. Cossman **and** the office when college days will be taken. Only **three (3)** college days will be excused for **seniors**. Colleges giving assessment tests taken by seniors will be included in the three days. **Juniors** will be allowed **one (1)** college day. Students are to obtain permission from the office **before** taking a college day.

Since college days are not school sponsored, but recognized, parents must call the high school office to verify the excused leave of absence.

STUDENT CLASSIFICATION

Students will be classified as either freshmen, sophomore, junior or senior based on the number of credits they earned by the beginning of a school year.

All students will need the following number of credits for each classification: freshmen - 5 or fewer; sophomores - 5 ½-9; juniors – 10-16; seniors – 17 or more.

STUDENT RECORDS

USD 227 regards all pupil records, except directory information, to be confidential. The Board has established procedures and safeguards which assure that parents are able to see and review their child's school records and that those records are not open to other people who should not see them.

Records can be seen and used by parents and by school staff members who must have the information in order to work with you and your child. School policy also says that they may be seen by someone with a "need to know" in an emergency and by few government officials. With your written consent (and only with the consent), the records may be sent to colleges or universities or other places that you name.

ATHLETICS AND EXTRACURRICULAR

CHEERLEADERS

As a cheerleader, expectations will be the same as for all other activities. In part, this will include regular attendance at practice, maintaining academic eligibility, following team rules, carrying out designated assignments, etc. A dollar amount determined by the board will be allowed for uniform expenses. The uniforms should remain simple and not detract from the experience of cheering.

The cheerleading sponsor will represent the squad as a coach. That person will regulate, control, and schedule the rotation of all cheerleaders for pep rallies and games. See also Cheer Constitution updated Spring 2026.

DUAL SPORT PARTICIPATION

At Hodgeman County High School, if an athlete wants to compete in more than one sport during the same season, the following must occur:

1. **A student/athlete wishing to compete in two sports at one time must have a cumulative GPA of 3.0 when the season starts.**
2. Coaches must make the principal aware of athletes wanting to participate in more than one sport per season.
3. Coaches must inform the athlete about how it will affect his/her status on the team.
4. Both head coaches must agree on terms including: practices, game commitments, etc.
5. Athletes must choose a primary sport so if a conflict arises, he/she will honor their commitment to their primary sport.
6. A student who is enrolled at the start of a season of a sport must be a member of the squad for the majority of the scheduled varsity contests in order to be eligible for postseason competition.

JH/HS STUDENT ATTENDANCE/PARTICIPATION

Students must be in attendance for the entire day of the activity to be eligible for practice, participation or competition. Exceptions will be made for pre-arranged medical appointments that are accompanied by verification from a physician and pre-arranged activities that have been approved by the principal or activity director.

If a student misses more than 15 minutes of the first hour, he/she will be considered absent for that hour and may NOT participate in any extracurricular activities that evening. If this absence is due to weather or problems at home, parents need to contact the principal.

Students must ride district transportation to a school related activity in order to participate. After the event, students can be released to their parents. Parents must sign a release form prior to the student leaving the premises. The principal or athletic director has the final say on any extenuating circumstances.

JH/HS STUDENT ACTIVITIES ELIGIBILITY

On June 12, 2000, the Board of Education adopted an eligibility policy that states: The student shall have passed at least five new subjects (those not previously passed) of unit weight, or its equivalent, the previous semester or the last semester of attendance. (Rule 13-3-A KSHSAA)

Weekly eligibility requirements are as follows: After the third week of the beginning of each semester, students failing any classes will not be permitted to participate in any interscholastic activity the following week. Failing students may attend the event as a spectator. A given week starts on Sunday and runs through the following Saturday.

Eligibility is based upon an AVERAGE grade for the semester course up to that point. NOTE: Students have a three week grace period at the beginning of each semester. After the grace period, students are determined eligible/ineligible on a weekly basis based upon the accumulative semester grade.

Note: Students are permitted to practice during the time they are ineligible. Ineligible students may ride the team bus if agreed upon by the coach or sponsor and if no school time is lost. An eligibility list will be available to the faculty by Friday. Students must be in good standing academically (eligible) to be considered for Homecoming, Prom, etc., as King-Queen candidates. Eligibility will apply the week of Homecoming and Prom. Any candidates will be replaced if not academically eligible and/or in good standing the week of Homecoming or Prom. Dances are under school auspices and drug/alcohol and behavior rules will be adhered to. Dances are considered social activities and are not subject to school weekly eligibility requirements.

KSHSAA STUDENT INDIVIDUAL ELIGIBILITY

To participate in Kansas State High School Activities Association (KSHSAA) activities a student must be in good standing with their school. To be a bona fide student these general regulations will apply:

1. The student shall be a bona fide undergraduate member of his or her school and in good standing.
2. A student who is under penalty of suspension or whose character or conduct brings discredit to the school or to the student is not in good standing.
3. A student who uses any form of tobacco, illegal drugs, alcoholic beverages, etc., at school events is not in good standing.
4. A student shall not be permitted to make-up work after the close of the semester (this includes summer school), for the purpose of becoming eligible. A “condition” or an “incomplete” shall count as a failure.
5. A student, who is enrolled in five or more subjects in the ninth grade or above even though carrying subjects of a lower grade, is classified as a high school student.
6. Students attending vocational or trade schools offering special courses approved by the Kansas State Department of Education, may transfer such credits to their home school for the purpose of establishing eligibility. Such students may be eligible for inter school activities at their home school, provided they meet all eligibility requirements.
7. KSHSAA states that students must have passed five subjects of unit weight in their last semester of attendance.

K-8 STUDENTS AT HCHS HOME GAMES

The following guidelines are to be followed during home high school basketball games:

1. Students in grades K-8 are to be seated in the gym during the ball game time. They are not to be in the old gym or main school at any time after the JV games are over!!
2. Students in grades K-8 may go visit the bathrooms and concession stand at halftime and between games.
3. Students in grades K-8 will be allowed one reminder to go and take their seat. If a second reminder is necessary, the student will be required to go sit with their parents or sit in the office. It will be at the discretion of the administration to call their parents to come and get them.

PHYSICAL EXAMINATIONS/CONCUSSION INFORMATION

All students involved in KSHSAA activities are required to have a physical examination on the proper form and a Concussion Information Release Form prior to participation in that activity.

KSHSAA forms **MUST** be completed and on file in the office prior to involvement in the sport.

**KSHSAA RECOMMENDED CONCUSSION & HEAD INJURY INFORMATION RELEASE
FORM 2026-2027**

A sports related concussion is a traumatic brain injury, caused by a direct blow to the head, neck, or body resulting in an impulsive force being transmitted to the brain that occurs in sports and exercise related activity. Symptoms and signs may present immediately or evolve over minutes to days. Sports related concussions commonly resolve within days but may be prolonged. All concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. If a student reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

Symptoms may include one or more of the following:	
• Headaches/“Pressure in head” • Nausea or vomiting • Neck pain • Balance problems or dizziness • Blurred, double, or fuzzy vision • Sensitivity to light or noise • Feeling sluggish or slowed down • Feeling foggy or groggy • Drowsiness	• Change in sleep patterns • “Don’t feel right” • Unexplained nervousness, anxiety, irritability, sadness • Confusion • Concentration or memory problems (forgetting sport assignments) • Repeating the same question/comment

Signs observed by teammates, parents, and coaches include:	
• Actual or suspected loss of consciousness • Seizure • Tonic posturing • Ataxia (clumsy voluntary movements) • Poor balance • Appears dazed • Vacant facial expression • Confusion	• Forgets sport plays/assignments • Is unsure of game, score, or opponent • Answers questions slowly • Slurred speech • Shows behavior or personality changes • Can’t recall events prior to injury • —Can’t recall events after injury

RED FLAGS: Call an Ambulance	
• Neck pain or tenderness • Seizure, ‘fits’, or convulsion • Loss of vision or double vision • Loss of consciousness • Increased confusion or deteriorating conscious state (becoming less responsive, drowsy)	• Weakness or numbness/tingling in more than one arm or leg • Repeated vomiting • Severe or increasing headache • Increasingly restless, agitated or combative • Visible deformity of the skull

What can happen if my child keeps playing with a concussion or returns too soon?

Athletes with the signs and symptoms of concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that

concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one (second impact syndrome). This can lead to prolonged recovery, or even to severe brain swelling with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often under report symptoms of injuries, and concussions are no different. As a result, education of administrators, coaches, parents and students is the key for student-athlete's safety.

If you think your child has suffered a concussion Any athlete even suspected of suffering a concussion should be removed from the game or practice immediately and an urgent referral to a health care provider should be arranged (if not already onsite). No athlete may return to activity after sustaining a concussion, regardless of how mild it seems or how quickly symptoms clear, without written medical clearance from a Medical Doctor (MD) or Doctor of Osteopathic Medicine (DO). Close observation of the athlete should continue for several hours. You should also inform your child's coach if you think that your child may have a concussion. Remember it is better to miss one game than miss the whole season. When in doubt, the athlete sits out!

Cognitive Rest & Return to Learn

The first step in concussion recovery is relative rest for the first 24-48 hours. During this time students may participate in activities of daily living and may perform light physical activity, such as walking, provided symptoms are not more than mildly exacerbated for only a brief (less than an hour) period of time. Reduced screen time is also recommended during the first day or two after injury. Students should be encouraged to return back to a normal routine as quickly as possible, tolerating a mild exacerbation of symptoms with mental activity.

Students may need adjustments to their academic workload for a short period of time while recovering from a concussion. Trying to meet all academic requirements too soon after sustaining a concussion may more than mildly exacerbate symptoms and delay recovery. Any academic modifications should be coordinated jointly between the student's medical providers and school personnel. To minimize academic and social disruptions, in most cases it is recommended students not be completely isolated, even for a short period of time. Rather students should continue to participate in activities of daily living that do not more than mildly exacerbate concussion symptoms.

Return to Practice and Competition The Kansas School Sports Head Injury Prevention Act (72-7119) provides that if an athlete suffers, or is suspected of having suffered, a concussion or head injury during a competition or practice, the athlete must be immediately removed from the competition or practice and cannot return to practice or competition until a Health Care Professional has evaluated the athlete and provided a written authorization to return to practice and competition. The KSHSAA recommends that an athlete not return to practice or competition the same day the athlete suffers or is suspected of suffering a concussion. The KSHSAA also recommends that an athlete's return to practice and competition should follow a graduated protocol under the supervision of the health care provider (MD or DO).

Student-athlete Name Printed

Student-athlete Signature

Date

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date

RULE 52 SPORTSMANSHIP

Sportsmanship is a general way of thinking and behaving:

- *Be courteous to all (participants, coaches, officials, staff, and fans).
- *Know the rules, abide by and respect the official's decisions.
- *Win with character and lose with dignity.
- *Display appreciation for good performance regardless of the team.
- *Exercise self-control and reflect positively upon yourself, team, and school.
- *Permit only sportsmanship behavior to reflect on your school or its activities.

SPONSOR/COACH TEAM RULES

Students involved in activities must also follow the individual policies set by each sponsor or coach pertaining to activities. Team policies may be enforced in addition to all other student activity policies.

As a student involved in activities at Hodgeman County Middle/High School, I understand that I must comply with all KSHSAA rules and all the Hodgeman County Middle/ High School policies to be eligible to participate in student activities. I understand that noncompliance will result in sanctions as addressed in the policies.

1. In order to be eligible for participation, the student must be a bona fide undergraduate of that school and in good standing.
2. A student who is under penalty of suspension or whose character or conduct brings discredit to the school or the student, as determined by the principal, is not in good standing and is ineligible for a period of time as specified by the principal.

SPORTS

The purpose of our athletic program is to help students improve in areas of physical, moral, and mental development. Each participant must have a physical on file prior to the first practice. Students are responsible for their own footwear. Students are also responsible for underclothing. The school will provide necessary equipment and uniforms.

SPORTS PRACTICE

Practice for each sport is after school. An insurance program is suggested and can usually be obtained through the school office. Any other questions should be directed to the school office or one of the coaches. For times, dates, and events consult your local calendar.

STUDENT ADMISSIONS / ACTIVITY FEE

Students will be admitted free to all Middle School and High School home football and basketball games **with the exception of all SPIAA and KSHSAA sponsored tournaments.**

STUDENT CONDUCT AT ATHLETIC EVENTS

All Hodgeman County students are encouraged to support the Longhorns/Shorthorns at our athletic games this year. It is important that students provide positive support for the Longhorns/Shorthorns and at the same time refrain from being negative toward officials or our opponents. Hodgeman County Schools will follow the KSHSAA in its enforcement of Rule 52 which includes guidelines for good sportsmanship for all fans to follow. The following are **NOT** allowed at our Hodgeman County games: negative yells toward opponents or officials, profanity at any time, and inappropriate actions (example-yelling "air ball" or saying chants during free-throw attempts at basketball games, etc).

Don't lose your privilege of attending our athletic events. Be positive in your support of the Shorthorns/Longhorns.

ATTENDANCE

PHILOSOPHY

Research continues to show a high correlation between regular school attendance and academic achievement. Students should develop habits of punctuality and responsibility which will later be vital in the business community. Each day teachers design learning experiences which serve as building blocks for the student's total education. Absences will result in inconsistent learning and reduced achievement. **WHEN YOU MISS SCHOOL, YOU MISS A LOT!!**

ATTENDANCE POLICY

A student is considered absent when he/she is not in regular classes or in a school sponsored activity. All absences will be recorded on an hourly system. Each hour will stand alone in attendance record-keeping. Students must sign in or out in the attendance log in the office when leaving and returning to school. Failure to do so will result in unexcused absences.

If a student is absent from school, the parents are asked to notify the school by 9:00 a.m. The school will attempt to contact parents of absent students if no call has been received. If no contact is made, a signed note is required from his or her parents stating the reason for the absence unless previous arrangements have been made with the principal. After one (1) day of no notification, an absence will be recorded as unexcused.

A student who has been absent from school due to illness or who has gone home ill during the school day **may not attend any school function taking place after the regular school day is over.**

The principal will have the final say in all cases concerning absences.

Compulsory attendance law requires children between the ages of seven and 18 years to attend school. In compliance with state law, students are considered truant after three (3) consecutive unexcused absences or five (5) unexcused absences in one semester, or seven (7) unexcused absences in one school year. Truancy reports will be filed with the County Attorney.

EXCUSED ABSENCES

Excused absences include **working, illness, doctor appointments and funerals.** However, **parents are to call the school to verify these absences or send a note when the student returns.** Students are to obtain a slip from the attending doctor to verify appointments and/or illness. Sleeping in after a late night game is not an excused absence. A working student must have permission from parents, employer, and the teachers involved indicating no problems due to late assignments or failing classes. **Family trips will be excused as long as students have all make-up work completed before leaving.** Parents must contact the principal concerning the time involved due to a trip. The principal will have the final say in all cases concerning absences.

UNEXCUSED ABSENCES

Any absence for reasons other than those mentioned above and/or without parent knowledge and arrangement with school officials will be considered an unexcused absence. Skipping school, hair appointments, shopping, etc. are examples of some unexcused absences. For any unexcused absence, the parents will be notified.

Time missed for unexcused absences must be made up. This schedule will be determined by the principal for making up time and may also result in In-School Suspension.

TARDIES

Students are expected to be in the classroom when the bell rings at the beginning of the class. Anytime a student enters a classroom after the bell rings without a written excuse from a teacher, principal or secretary, they are considered tardy. Tardies are a disruption to normal classroom procedures and activities and should be avoided whenever possible.

Any student reporting to school during the day after the 1st bell of the day has rung must check in at the office and be given the appropriate pass. If students are tardy for **any class** during the course of the day, you must obtain a tardy slip from the office or the previous hour teacher. Students receiving detention for being tardy will be given a one day allowance to arrange for transportation and parental notification.

Students will be allowed two (2) unexcused tardies. On the third (3) unexcused tardy, the student will serve a 30 minute detention. On the fourth (4) unexcused tardy the student will serve a 60 minute detention. Additional tardies result in the student being assigned to further disciplinary action. The office will keep track of all tardies.

10 DAY POLICY

Students attending the Hodgeman County U.S.D. 227 schools shall be encouraged to be in school every day they are able to attend. For those students who find it necessary to miss school, the following policy shall apply:

1. All absences shall be recorded on the student's permanent record.
2. Each student is allowed **ten absences (excused and unexcused) per class period** per semester excluding school activities and funerals. After **six** absences a **letter** will be sent to parents to inform them. After **seven** absences there will be a **conference** with the parent, student and administration to set up an attendance contract. If a student misses a class **10 times**, he/she **will not** receive credit for that class. If there are unusual circumstances, like a long-term illness, the school will work in cooperation with the student and parents as necessary. All out-of-school suspensions will count towards the 10 day limit.
3. Students desiring to enroll in Hodgeman County Schools after the first twenty days of school will be allowed to enroll but will not receive credit unless the Board of Education grants an attendance waiver. This waiver may be granted due to extenuating circumstances and will be considered on an individual basis for each student.
4. Students desiring to leave prior to the last day of school shall not receive course credit unless the Board of Education grants an attendance waiver, and each case shall be decided on an individual basis and circumstances.

BUILDING ATTENDANCE OF STUDENTS AFTER SCHOOL HOURS

Students are not to be in the building after 4:00 p.m. without adult supervision. If a student is caught in the building without adult supervision, disciplinary action will be taken and the student may be turned over to local law enforcement.

DAILY SCHEDULE

The first bell rings at 7:57 a.m. and classes commence at 8:00 a.m. daily. Doors will open at 7:40 a.m. Dismissal is at 3:45 p.m. **Buses:** The buses should arrive by 7:40 a.m., unloading at the front of the building. The buses load for the return trip at the front of the building at 3:45 p.m. The student must be responsible for getting on the bus at the proper time. Students are responsible for contacting the grade school and/or bus driver when riding or not.

FIELD TRIPS

Field trips are an extension of the classroom, and as such, students are under the jurisdiction of all school rules and regulations. All students on field trips have the responsibility of enhancing the image of Hodgeman County Middle/High School through their positive behavior and manner. Any deviation from that norm may result in the student being restricted from school-sponsored field trips in the future, as well as other appropriate discipline measures.

LENGTH OF SCHOOL DAYS/PERMIT TO LEAVE SCHOOL

Students are under school supervision once they arrive at school. For those students riding the school bus, the school day begins when they enter their bus. The school day comes to a conclusion when the students leave school property or when the students are discharged by the school bus. Any after-school event sponsored by the school is considered as part of the school day. As such, the same rights, responsibilities, rules and channels of authority that have been established are in effect.

Permission from parents must be received in the office before leaving the school during the school day. Students must come to the office to sign out before leaving and upon return, must sign in. A log for signing in and out is placed in the office for this purpose. If a student leaves the building during the day and cannot be accounted for, his/her parents will be called and it will be counted as an unexcused absence.

Students are not to leave during lunch, we have a closed lunch hour.

EARLY RELEASE POLICY 2026 - 2027

EARLY DISMISSAL

A list of eligible students will be published weekly. No changes will be made mid-week. We will run our lists on the Thursday of the previous week. For example, grade checks will be completed on Thursday January 8th. If a student is in good standing with the above stipulations, they will be eligible for early dismissal on Friday, January 9th.

Students must sign out with their 7th period teacher. Teachers will be provided with a list of students who have a parent permission form on file in the office.

Any student who is not in his/her assigned area within the designated time (7th hour class) will lose the early dismissal privilege.

You need to submit a permission form only once. The deadline for submitting a parent permission form is Friday,

The privileges will begin as soon as the paperwork is processed. Please be sure to check with Mrs. Burkhart in the main office before exercising the privilege.

High School (grades 9-12) students may be granted early dismissal if they:

- (1) Have a properly-signed parent permission form on file in the office
- (2) Have turned their phone in to their designated box all day everyday for the week
- (3) Maintain no F's, have 0 tardies for the week, and no unexcused absences; 1 out of town absence for the week
- (4) Have not been suspended in school during the previous or current semester
- (5) Have not been suspended out of school at any point during the current semester
- (6) Have no outstanding obligations (for example, class assignments)
- (7) Are a student in good standing
- (8) Are not currently serving ISS or have other disciplinary action pending against them

Times of NO Early Dismissal

There will be NO early dismissal during the times listed below:

- (1) When there is a late start to the school day
- (2) Period is not the final period of the day
- (3) When there is a school pep rally/event/guest speaker, etc. planned
- (4) When the school week is shortened (for example, ends on a Thursday instead of a Friday)

Time for Early Dismissal

Students who are granted and have earned early dismissal will be dismissed during 7th period . 7th period runs from 2:50 - 3:45. Early dismissal will take place only on Fridays with exceptions listed above from 3:15 pm - 3:45 pm for high school students.

Unexcused Absences

As stated in the student handbook, unexcused absences include:

- (1) Skipping school
- (2) Non-arranged absence
- (3) Leaving school without permission
- (4) Absent from regularly assigned class.

If a pattern of unexcused absences start to occur this makes a student ineligible for early dismissal. This would be considered a student not in good standing.

DISCIPLINE/STUDENT CONDUCT

PHILOSOPHY

Hodgeman County Unified School District #227 believes that discipline is all of the actions that support and guide student activities within a school. Discipline includes the training, strengthening and perfecting of student self-control in such a way as to contribute to the academic and social growth of each student. We believe that Hodgeman County Middle/High School must maintain a positive, educational climate which is conducive to effective learning. Hodgeman County Middle/High School students should adhere to appropriate codes of behavior for their personal development and for the benefit of a positive learning climate within the school and the community. Reasonable rules and regulations are necessary for ensuring the best interests and welfare of individual students and the total school population. Each individual has a right to an education, however, that does not mean the individual is entitled to special rights or privileges that interfere with the educational pursuits of others.

Students are expected to become increasingly responsible for their own behavior and work toward the development of such characteristics as: personal integrity and honesty; a sense of duty; self-esteem; respect for the rights of all persons; a sense of personal responsibility and justice; a sense of self-discipline and pride in one's work; a respect for the achievement of others; and respect for one's personal property, the property of others, and public property.

The Hodgeman County School District's philosophy of discipline is intended to assist students in understanding that school rules function much like the laws in society. Both fulfill a need to protect individual and group rights. Acts of behavior which interfere with the maintenance of an effective learning environment or which are antagonistic to the welfare of other students will not be considered acceptable. A student who commits acts of unacceptable behavior will be subject to disciplinary action.

The discipline measures may be applied on a case by case basis depending on the severity of the behavior code violation. The administration reserves the right to apply other consequences as appropriate.

Student Offenses and Disciplinary Action

The types of misbehavior listed in the section are representative of what may occur when a student does not follow the Code of Student Conduct. This is not meant to be an all-inclusive list of behaviors which may be punishable. The principal has the authority to use discretion and common sense in enforcing the Code of Student Conduct and is authorized to apply a higher level of consequence to serious violation of the Code even if it is a student's first offense.

Procedure for Student Misconduct

When students exhibit behavior problems, the procedures listed below may be followed. These procedures are listed in sequence; however, staff members reserve the right to respond out of sequence if they judge the situation merits such action.

1. Written records of all conferences and administrative actions must be maintained.
 2. When initial problems begin, teachers should arrange to meet personally with the student and establish expectations for behavior and consequences if the problems persist.
 3. If the behavior problem persists, it is recommended that the staff member contact the student's parent/guardian and discuss the problem. Teachers may choose to assign discipline at this time or refer the student to the counselor/principal.
 4. Continuing problems should be referred immediately to the principal. Teachers should maintain records to document persistent behavior problems of students for reference purposes.
- In most cases, the principal will notify parents by either mail or with a phone call stating the

problem and any disciplinary action taken, if any.

ALCOHOL/DRUGS/TOBACCO/VAPING/E-CIGARETTE USE

Maintaining drug free schools is important in establishing an appropriate learning environment for the district's students. The unlawful possession, use, sale, or distribution of alcohol, illicit drugs, vaping, e-cigarettes and tobacco and its products by students on school premises or as a part of any school activity is prohibited. Any student violating the terms of this policy will be reported to the appropriate law enforcement officials, and will be subject to disciplinary action by the school. Such disciplinary action will include any one or more of the following: short-term suspensions; suspension from student activities; long-term suspension from school; long term suspension from student activities; readmission under a probationary status; expulsion from school for one year; and suspension from participation and attendance at all school activities for the year. Students may be readmitted during the term of the suspension or expulsion only if the student has completed a drug and alcohol education and rehabilitation program at an acceptable program. The district is not financially obligated to provide for drug and alcohol education and rehabilitation programs for any student.

ALCOHOL, DRUG, AND TOBACCO POLICY FOR U.S.D 227

The Hodgeman County Middle/High School activities policy is designed to create a positive, healthy, drug-free atmosphere for athletics and activities. The use of alcohol, tobacco, vaping, e-cigarettes, illegal drugs and non-prescription steroids is prohibited. U.S.D. #227 reserves the right to randomly inspect the buildings and parking lots with a K-9 unit. The administrator has the right to ask the student to empty the contents of his/her backpack, coat/jacket pocket, pants pocket, and locker.

Any student violating the terms of this policy will be reported to the appropriate law enforcement officials and will be subject to the following sanctions: (see also **LEVELED OFFENSES AND POSSIBLE DISCIPLINARY OPTIONS** and **page 32 for Signature form**)

ALCOHOL, DRUG, AND TOBACCO POLICY FOR U.S.D 227

The Hodgeman County Middle/High School activities policy is designed to create a positive, healthy, drug-free atmosphere for athletics and activities. The use of alcohol, tobacco, illegal drugs and non-prescription steroids is prohibited. U.S.D. #227 reserves the right to randomly inspect the buildings and parking lots with a K-9 unit.

Any student violating the terms of this policy will be reported to the appropriate law enforcement officials and will be subject to the following sanctions:

Consequences of violations may be modified by the administration in order to address the severity of a given offense.

First Offense: Three school days OSS followed immediately by a 7 calendar day suspension from all school activities.

Second Offense: Up to six school days OSS followed immediately by a 7 calendar day suspension from all school activities.

Third Offense: Long term suspension or expulsion and loss of eligibility for the remainder of the school year.

Note: OSS days will only be enforced for violations occurring during school hours, on school property, or at school activities. If the violation occurs during a post school year activity, school community service will be served the same number of days instead of OSS.

Addition to the policy for seniors participating in post school year activities:

All Seniors will have grades withheld until after their last post school year activity. Any Senior students violating the terms of this policy will be reported to the appropriate law enforcement officials and will be subject to the following sanctions:

1. Three days of school community service will be required prior for release of the student's grades.

DEFINITIONS

Hodgeman County High School sports and activities include but are not limited to the following:

Football	Speech	Power Lifting	Track	Cross Country
Volleyball	Scholars Bowl	STUCO	FFA	
Basketball	Forensics	Cheerleading	KAY's	
Golf	Band	Vocal Music	Drama (plays)	

Middle School sports and activities include but are not limited to the following:

Football	Track	Basketball	Vocal Music
Volleyball	Scholars Bowl	Cheerleading	Band

School year is defined as the first KSHSAA practice date in the Fall to the last day of school in the spring.

School year- During the school year, the Alcohol, Drug, and Tobacco policy is enforced on school premises and when representing the school or participating in school activities. OSS days will only be enforced for violations occurring on school property or at school activities.

Summer is defined as starting after the last day of school and continuing until the first KSHSAA practice date in the Fall.

Summer- During the summer, the Alcohol, Drug, and Tobacco policy will be enforced on school premises and when representing the school or participating in school activities.

OSS is Out of School Suspension. Please see the Out of School suspension policy for details.

School community service is defined as a service the student will perform for the school as determined by the school administrator.

Rule 14 – Bona Fide Student- Kansas State High School Activities Association Handbook

Article 1: In order to be eligible for participation, the student must be a bona fide undergraduate of that school and in good standing.

Article 2: A student who is under penalty of suspension or whose character or conduct brings discredit to the school or the student, as determined by the principal, is not in good standing and is ineligible for a period of time as specified by the principal.

STUDENT AGREEMENT

As a student involved in activities at Hodgeman County Middle/ High School, I understand that I must comply with all KSHSAA rules and all Hodgeman County Middle/ High School policies to be eligible to participate in student activities. I understand that noncompliance will result in sanctions as addressed in the policies.

STUDENT signature: _____ **Date** _____

PARENT AGREEMENT

As a parent/guardian of the above student, I have read and understand that my student must comply with all the KSHSAA and school policies to be eligible for participation in student activities. I understand that noncompliance will result in sanction as addressed in the policies.

PARENT/GUARDIAN Signature _____ **Date** _____

ANTI-BULLYING POLICY

Bullying on USD 227 property, in a USD 227 vehicle, or at any USD 227 sponsored activity is prohibited.

As used in the Policy, the following definitions apply:

(1) “Bullying” means:

Any intentional gesture or any intentional written verbal, graphic or physical act or threat (including electronically transmitted acts – i.e. internet, cell phone, personal digital assistant, or wireless handheld device) that is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for a student or staff member that a reasonable person, under the circumstances, knows or should know will have the effect of:

- harming a student or staff member, whether physically or mentally;
- damaging a student’s or staff member’s property;
- placing a student or staff member in reasonable fear of harm to the student or staff member; or
- any other form of intimidation or harassment prohibited by any policy of USD 227.

(2) “School Vehicle: means any school bus, school van, other school vehicle, and private vehicle used to transport students or staff members to and from school or any school-sponsored activity or event.

The Hodgeman County School District believes that all students and staff members have a right to a safe and healthy school environment. The district schools and community have an obligation to promote mutual respect, tolerance, and acceptance.

The Hodgeman County School District expects students and/or staff to immediately report incidents of bullying to the principal or designee. Staff are expected to immediately intervene when they see a bullying incident occur. Each complaint of bullying will be promptly investigated. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, and during any school sponsored activity.

To ensure bullying does not occur on school grounds, the Hodgeman County School District will provide staff development training in bullying prevention and cultivate acceptance and understanding in all students and staff to build each school’s capacity to maintain a safe and healthy environment.

USD 227

Report of Bullying Form

USD 227 Board of Education Policy prohibits bullying in any form on school property, in a school vehicle or at a school-sponsored activity or event. Students who have been subjected to bullying should immediately report bullying incidents to the appropriate authority which may include any USD 227 staff member including certified or non-certified personnel, building administration, or district administration. Once a report of bullying has been made to a USD 227 staff member, appropriate reporting and investigation will be pursued. Students who have bullied others in violation of this policy may be subject to disciplinary action, up to and including suspension and expulsion. If appropriate, students who violate the bullying prohibition shall be reported to local law enforcement.

Nature of Complaint: I believe that I or someone I know has been subjected to bullying in the following form(s):

Physical Bullying (persistent pushing/shoving, making threats, defacing property, stealing, etc.)

Emotional Bullying (persistent name calling, teasing, insulting, excluding someone from groups, arranging public humiliation, etc.)

Cyber-Bullying (persistent texting/messaging threats, posting defamatory websites, emailing derogatory photos, etc.)

Who is the person(s) engaging in bullying?

Who is the person(s) being bullied?

When did the incident occur?

Where did the incident occur?

Please describe, to the best of your ability, the bullying incident or act:

What effect did the incident have on you?

Were there any witnesses to this incident? Yes or No
If so, who?

What action do you believe the school should take with regard to this incident?

What is your name? (optional) Contact Information?

If this matter proceeds to a formal hearing, will you appear and testify as to your knowledge of the matter? Yes or No

APPEARANCE/DRESS CODE

Dress and grooming must adhere to generally accepted standards of neatness and should not distract from the instructional aspect of the school. Activities sponsored by the school will also require students in attendance to dress in a manner that meets acceptable standards.

Accordingly, the following are deemed inappropriate.

- Clothing or hairstyles deemed hazardous to themselves or other students.
- Bare feet, House shoes/Slippers of any kind are not allowed.
- Chains hanging from clothing.
- Sunglasses (unless prescribed by a physician) shall not be worn to class or within the school building.
- Any clothing that does not cover undergarments, including boxers. Pants or shorts must be worn on or above the hips. No sagging pants or shorts.
- Clothing with immodest or inappropriate slogans or pictures having profane, violent or sexual connotations. This also includes double meaning messages.
- Clothing advertising the use of substances illegal to minors or promoting establishments that sell alcohol.
- Hats, caps, bandanas, similar head attire worn in the building during school unless previously approved by the administration.
- Shirts without hemmed sleeves, hemmed necklines, or hemmed collars.
- Girls and boys pants/slacks must be hemmed at the bottom. Clothing with excessive or inappropriate holes will not be allowed.
- No gang symbols or gang related attire.
- Underwear worn as outerwear-pajama pants. Any and all pajamas/loungewear is prohibited.
- Shorts worn for physical education and/or physical development may not be worn during the school day.
- Shirts that do not cover the chest and midriff areas at all times.
- Apparel such as spaghetti straps, halter tops, tube or backless tops are not allowed. Tank tops must have at least 2 inch shoulder straps. Shirts and tops should be conservative in nature and not too tight. Low cut blouses, tops, sweaters, etc. with plunging necklines are not allowed.
- No yoga pants, tights, leggings, lycra, etc. worn by themselves. Must be covered by other clothing to an acceptable length.
- Sweatpants may be worn if they are not sloppy or in bad condition.

Students who fail to comply with the dress guidelines will be held to the following:

First Occurrence - Students will be asked to change and conference with an administrator.

Second Occurrence - Students will be asked to change and assigned 30 minute detention.

Third Occurrence - Students will be asked to change and assigned two 30 minute detentions.

ASSEMBLY RULES

Books and other articles are to be placed in your school hall locker before coming to assemblies. Be prompt and courteous. Do not bring pop or drinks into the auditorium. All students attend all assemblies and will sit in the center section.

BREATHALYZER GUIDELINES

USD 227 reserves the rights to use and administer a breathalyzer test at all school dances and school functions as deemed necessary by the administration. A trained and qualified person will administer the breathalyzer test.

- I. School dances: All students attending school dances will be given a breathalyzer test.
- II. School functions: Any student attending a school function and has given faculty or administration reasonable suspicion to suspect that a student has been drinking he/she may be given a breathalyzer.
- III. If an individual tests positive he/she will be asked to take the test again 15 minutes afterwards to confirm a positive test.
- IV. Refusal to comply with the test will result in no admittance to activity or removal from activity.

Consequences: The USD 227 drug and alcohol policy as published in the student handbook will be enforced. Parents will be notified at the time of the infraction as well as the local law enforcement. Individuals will be detained until the parent/guardian picks them up.

CODE OF CONDUCT AND GUIDELINES FOR DANCES

2. Only high school students and their guests will be admitted to high school dances.
3. Middle school students will NOT be allowed to attend any high school dances.
4. Only 7th and 8th grade students from Hodgeman County Middle School will be admitted to middle school dances.
5. There will be absolutely **NO SMOKING, VAPING, ALCOHOLIC BEVERAGES, DRUGS OR TOBACCO ALLOWED**. Any violations will result in the student being removed from that activity and excluded from any future dances that year.
6. There must be two chaperones at each dance.
7. The admission price for each dance will be determined in advance of each dance.
8. Anyone leaving the dance through the outside doors will not be readmitted.
9. The sponsoring class will be in charge of decorating, refreshments, music, and clean-up. A list must be signed by all of those students from the sponsoring class for one of the committees.
10. Refreshments must not be taken out of the dance area.
11. Your guest must:
 - Be a Hodgeman County High School student or a Hodgeman County High School graduate 20 years of age or younger.
 - Be a high school student in good standing at a surrounding high school or a graduate of a surrounding high school 20 years of age or younger.

DRIVING/PARKING LOT

Driving is a responsibility and a privilege. Students are expected to operate their vehicles in a responsible and orderly fashion. Excessive speed or other reckless or careless acts will not and cannot be tolerated. Students who drive their cars to school shall park them in the appropriate manner in the parking lot. Upon arrival at school, students must exit their vehicles immediately and enter school. Loitering in and around vehicles is prohibited.

No students are to be in their cars during the school day. If a student needs to retrieve something from their car, office permission is required. Students must check back in the office after returning from their cars.

Students that drive are to leave after dismissal (3:45) and not loiter around the buildings or

parking lots. Students are not to interfere with the traffic patterns of the school buses. Buses have the right-of-way.

IMPROPER PARKING

Vehicles parked in non-designated areas, in front of no-parking signs, teacher/visitor parking, handicapped spaces or in a manner that would impede normal traffic flow, are considered improperly parked.

1. **First occurrence** - Conference with administrator
2. **Second occurrence** - 30 minute detention.

LEVELED OFFENSES AND POSSIBLE DISCIPLINARY OPTIONS:

<u>Level 1 Offenses</u>
1. Excessive tardiness 2. Classroom disruptions 3. Failure to follow directions/refusal to complete assigned work 4. Violating lunchroom rules 5. Violating Hall rules/abusing passing privilege 6. Violating school assembly rules 7. Violation of parking lot rules and/or unsafe driving 8. Use of profane language 9. Inappropriate dress 10. Educational nuisance (Example: cell phone, etc.) 11. Academic dishonesty 12. Violation of bus conduct rules 13. Inappropriate displays of affection 14. Computer use infractions 15. Plagiarism 16. Food/Drink offenses

<u>Level 1 Disciplinary Options</u>
<u>First Offense</u> -Restorative practices -Restricted Attendance/Participation At School Activities -Parent/Guardian Conference. -Strict Behavior Probation/Warning -Short Term Suspension -Student/Teacher/Principal Conference -Before School/After School Detention
<u>Second Offense</u> -Parent/Guardian Conference. -After School Detention -In-School Suspension -Short Term Suspension -Loss of Parking Privilege -Restricted Attendance/Participation at School Activities -Strict

Behavior Probation

Third Offense

- Parent/Guardian Conference -After School Detention
- In-School Suspension - Restrict Attendance/Participation at School Activities
- Loss of Parking Privilege
- Loss of Bus Riding Privilege
- Short Term Suspension
- Long Term Suspension

Level 2 Offenses

1. Verbal abuse or threat of others including both cyber and in-person: Any act of dis-respect directed at a teacher, staff member, student, or other person in school, including profane or insulting remarks, gestures, or a statement that offends or is intended to offend such persons or the intentional, unlawful threat or intimidation by work or act to do violence to the person or property of others or the doing of any act which created a well-founded fear within another person.
2. Habitual misconduct: Persistent violations of the Code of Student Conduct.
3. Inciting to fight: The intentional promotion by a student to engage another in physical conflict, continuous harassment or to engage and/or promote other students to engage in physical conflict or the willful engagement of two or more students in physical combat.
4. Battery: Physical contact with another person when done in a rude, insulting and/or angry manner.
5. Constant refusal to follow directions/participate in assigned work: The constant refusal to participate in regularly assigned classroom activities.
6. Vandalism: The willful or malicious destruction or defacement of any property.
7. Stealing, Gambling, Extortion: The unlawful taking or disposition of property of another with intent to deprive the person of the property.
8. Contributing to a disruptive situation: The intentional promotion or advocacy of student misconduct by a student.
9. Student sexual harassment of others: Including but not limited to verbal, physical or visual behaviors that are unwanted, unnecessary and offensive.
10. Defiance of authority: The refusal to comply with a reasonable request from any school representative, lying to any school representative, or disobeying any general rule of student conduct.
11. Incendiary devices: The possession or discharge of any combustible or explosive substance or devices is forbidden (including fireworks).
12. Possession or exhibition of obscene literature or material.
13. Violation of Acceptable Use Policy for Computers/IPads: Behaviors which violate the computer use policy all students must abide by.
14. Leaving school without permission/skipping class: Leaving school grounds after arrival at school without obtaining permission from the office.
15. Tobacco possession and/or use.
16. Vapes: Possession and/or use
17. Harassment: Including, but not limited to derogatory comments, jokes, slurs, or remarks or questions of a harassing or intimidating nature.

18. Excessive unexcused absences.

Level 2 Disciplinary Options

First Offense

- Before School/After School Detention-Restricted Attendance/Participation at School Activities
- Parent/Guardian Conference-Payment of Restitution
- In-School Suspension
- Loss of Athletic/Activity/Participation Privilege
- Restriction/Loss of Access to Computer System
- Strict Behavior Probation/Warning

Second Offense

- Parent/Guardian Conference. -After School Detention
- In-School Suspension
- Short Term Suspension
- Expulsion
- Restricted Attendance/Participation at School Activities
- Strict Behavior Probation/Warning
- Loss of Athletic/Activity Participation Privilege
- Restriction/Loss of Access to Computer System

Third Offense

- Forfeiture of Access to Computers/Ipads or school devices
- Short Term Suspension
- Long Term Suspension
- Expulsion

Level 3 Offenses

1. False Fire Alarm: Intentionally activating the fire alarms or other warning devices.
2. Aggravated Abuse: An intentional, willful threat or attempt to do bodily harm to another person in school; blatant, degrading verbal abuse of others; unwanted intentional touching of or application of force to another person when done in a rude, insolent or angry manner or the unintentional touching of or application of force to another person which the result of conduct committed in violation of other Class 2 or 3 offenses in Code of Student Conduct.
3. Possession and/or Use of a Weapon other than a firearm: Possession and/or use of weapons, explosives, or other dangerous articles if such articles may be used as weapons or are designed to hurt someone or put someone in fear.
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4. Gang related violence: Organized gang related violence which includes but is not limited to threats, confrontations, intimidation, fighting and/or possession of weapons, when such can be attributed to organized groups or gangs.
5. Causing serious physical harm: Intentional effort resulting in serious physical harm to another person at school.
6. Possession, purchase and/or use of alcohol, drugs, or any other toxic substance
7. Arson: The willful and malicious burning of a building or its contents and/or the

personal property of others.

8. Threat towards student, staff, or school property: Intentional comments or written work threatening the safety of students, staff, and/or school property.

Level 3 Disciplinary Options

First Offense

-Short Term Suspension -Long Term Suspension

-Expulsion

Level 4 Offenses

1. Possession and/or use of a firearm: Possession and/or use of a firearm or gun of any kind that can be used to injure someone or place someone in fear or apprehension of bodily harm.

2. Intent to sell/distribute drugs: Possession of a controlled substance with the intent to sell or distribute.

Level 4 Disciplinary Options

First Offense

-Expulsion

DETENTIONS

The matter of classroom discipline will be handled by the individual teacher. Students may be detained after school or be required to come in before school as deemed appropriate by that teacher.

IN-SCHOOL SUSPENSIONS

The ISS program is an alternative to the removal of the student from the school setting. ISS may be used to discipline students who exhibit behavioral problems and violate classroom and school rules. (Including certain unexcused absences.)

Under the ISS plan, students are provided the opportunity to continue their school work. Full credit will be given for regular assignments and full credit for tests in ISS, but all work is required to be completed at the end of ISS and turned in. While in ISS, the student loses privileges to mingle and socialize with the student body. The following procedures for a student when placed in ISS are:

1. The parents will be notified of the infraction and the In-School Suspension.
2. Students on ISS are to report to the Principal's office upon arrival at school. The student will bring all books and supplies for the entire day.
3. Students are placed in the ISS room under the supervision of school personnel.
4. Assignments (including tests) from each of the student's teachers are collected and given to the student at the beginning of each hour.
5. Students on ISS stay in the ISS room for the entire day. The student will eat in isolation and will not be allowed to communicate with fellow students. The student will be escorted to the restroom twice during the day and upon emergency.

6. Absence from ISS due to illness or other emergency reasons shall not relieve the student from fulfilling the required time of assignment.
7. The skipping of an ISS will result in further disciplinary actions. The ISS will be served after further actions are completed.
8. Radios, tape players, and other forms of entertainment are not permitted in the ISS room.
9. Students are required to surrender cell phones to the ISS supervisor upon entry.
10. Students on ISS are considered in school and making progress toward graduation.
11. Before the student is allowed to return to the regular classroom, the student, parents, and principal will meet and confer as to the educational commitment and future of the student.
12. Students in ISS will not be allowed to participate in extracurricular activities the day of ISS, including practices and games.

OUT-OF-SCHOOL SUSPENSIONS

Students may be suspended or expelled for any one (1) or more of the following reasons:

1. Willful violation of any published regulation for student conduct adopted or approved by the Board of Education;
2. Conduct which substantially disrupts, impedes, or interferes with the operation of any public school;
3. Conduct which endangers the safety of others or which substantially impinges upon or invades the rights of others at school, on school property, or at a school supervised activity;
4. Conduct which constitutes or would constitute the commission of a felony if committed by an adult;
5. Conduct at school, on school property, or at a school supervised activity which, constitutes or would constitute the commission of a misdemeanor if committed by an adult; or
6. Disobedience of an order of a teacher, law enforcement officer, school security officer, or other school authority, when such disobedience can reasonably be anticipated to result in disorder, disruption, or interference with the operation of any public school, or substantial and material impingement upon or invasion of the rights of others.

A student who is suspended out of school may not return until the parents have a conference with the principal. Additional faculty and staff members may be present at the conference as determined by the principal.

Students serving out-of-school suspensions will be given assignments by his/her teachers within one school day. The assignments are to be completed while on suspension and are due the first day back to school. All tests missed during suspension are to be made up on the first day back to school. Work or tests not submitted upon return to school will receive no credit (a zero grade).

Students on out-of-school suspensions are considered “not in good standing” and will not be allowed on school premises, at school activities, or participate in any school function until after the first day back at school.

School administrators are required to notify the appropriate law enforcement agency (within 10 days) regarding students expelled or given long term suspension from school for committing a school safety violation. Following receipt of this notice, the law enforcement agency will be required to notify the Division of Motor Vehicles of the Kansas State Department of Revenue. The Division of Motor Vehicles will be required to immediately suspend the student’s driver’s license or privilege to operate a motor vehicle for one year.

PUBLIC DISPLAY OF AFFECTION

Students are expected to be courteous at all times. Student behavior is a reflection of acquired values. Boy-girl friends should remember to keep their private lives private. Interlocking arms or holding hands will be permissible, but any other physical display of affection is not permitted.

Consequences of violations may be modified by the administration in order to address the severity of a given offense.

First Offense: Three school days OSS followed immediately by a 7 calendar day suspension from all school activities.

Second Offense: Up to six school days OSS followed immediately by a 7 calendar day suspension from all school activities.

Third Offense: Long term suspension or expulsion and loss of eligibility for the remainder of the school year.

Note: OSS days will only be enforced for violations occurring during school hours, on school property, or at school activities. If the violation occurs during a post school year activity, school community service will be served the same number of days instead of OSS.

PROCEDURES FOR HANDLING THREATS

Any threats made by a student towards any person or persons in the school setting will be taken seriously. Each case will be handled separately by the principal. The following procedures may take place: conference with student, parents/guardians, and superintendent; notification of law enforcement; Out of School Suspension and expulsion. If and upon returning to school the student will have a conference with the principal / superintendent.

SCHOOL BUS CONDUCT

The driver is in charge of the students and the bus. Students must obey the driver. Any violation of school bus rules will be reported to the Transportation Director and to the Principal and may result in disciplinary action that includes loss of school transportation. School transportation is not provided for detentions.

SEXUAL HARASSMENT POLICY

Federal Law and USD #227 Board of Education policy prohibits sexual harassment of any employee or student. A copy of the policy is available in the district office. If you feel that you have been sexually harassed, you have the rights outlined in the policy and prescribed by Federal Law.

1. It is the policy of USD 227 to maintain an environment free of intimidation, insult, and harassment based upon race, religion, sex, age, national origin or ancestry or handicap. Any such incident should be promptly reported to a teacher or principal for investigation and resolution.
2. No employee or student may engage in comments, jokes, or name-calling that is vulgar, offensive, or profane or that may insult someone's religion, race, sex, handicap, age or national origin or ancestry.
3. Sexual harassment includes, but is not limited to:
 - a. Touching, propositions, advances;
 - b. Abusive, vulgar language of a sexual nature;
 - c. Suggestive jokes or comments about an employee's body or wearing apparel;

d. Display of sexually suggestive cartoons, pictures, or photographs.

4. Any student who believes the actions or comments of another student or employee constitute harassment shall report the situation to any supervisor. All complaints will be promptly and confidentially investigated. The complaining student will be advised of the result of the investigation.

5. Any student found to have engaged in harassment of an employee or student will be disciplined.

The USD #227 Board of Education has adopted policies prohibiting discrimination and harassment of students including a process to handle complaints. Copies of those policies are available to the public in each building in the secretary's office.

TOBACCO POLICY:

First Offense:

1. U.S.D. 227 administrators will confiscate all tobacco or vaping products from the student.
2. The administrator will contact the student's parent(s).
3. Students will be ineligible to participate in all extracurricular activities for one calendar week. The week of ineligibility will begin the first calendar week following the offense.
4. Students will serve one day of ISS which will include completion of a student health-centered online tobacco education curriculum.
5. Local law enforcement will be notified.

Second Offense:

1. U.S.D. 227 administrators will confiscate all tobacco or vaping products from the student.
2. The administrator will contact the student's parent(s).
3. The student will be ineligible to participate in all extracurricular activities for two calendar weeks. The two weeks of ineligibility will begin the first calendar week following the offense.
4. Students will serve two days of ISS which will include completion of a student health-centered online tobacco education curriculum.
5. Local law enforcement will be notified.

Third Offense:

1. U.S.D. 227 administrators will confiscate all tobacco or vaping products from the student.
2. The administrator will contact the student's parent(s).
3. The student will be ineligible to participate in all extracurricular activities for the remainder of the school year effective immediately.
4. Students will serve three days of ISS which will include completion of a student health-centered online tobacco education curriculum.
5. Students will enroll in and complete the My Life My Quit Cessation Program.
6. Local law enforcement will be notified.

WEAPONS

A student shall not knowingly possess, handle or transmit any object that can reasonably be considered a weapon at school, on school property or at a school-sponsored event. This shall include any weapon, any item being used as a weapon or destructive device, or any facsimile of a weapon. Specifically designed educational class field trips involving historical use of weapons are excluded from this definition. Prior approval for such class trips must be obtained from the superintendent.

Possession of a weapon as defined by law, shall result in expulsion from school for a period of one calendar year, except the superintendent may recommend this expulsion requirement be handled on a case by case basis. Expulsion hearings shall be conducted by the superintendent or other certificated employee of the school in which the pupil is enrolled, by any committee of certificated employees of the school in which the pupil is enrolled, or by a hearing officer appointed by the board of education of the school in which the pupil is enrolled. Students violating this policy shall be referred to the appropriate law enforcement agency(ies) and to appropriate social agencies. A student who possesses a firearm shall be reported to law enforcement.

EMERGENCY PROTOCOLS

ACCIDENTS

Any student who has an accident or injury while on school property should report immediately to the office to be examined by office personnel. Students should follow this procedure regardless of how slight he/she feels that the injury may be.

ASBESTOS IN SCHOOL

In compliance with 40 CER 763.11 (c), page 23376 of the May 27, 1982, Federal Register, we wish to utilize the exception of Asbestos in School Regulation. The boiler wrapping contains asbestos and much of the steam and hot water pipe wrapping built prior to 1979 contain asbestos.

DEFIBRILLATOR

The High School is equipped with a Defibrillator. The Defibrillator is located in the South custodian closet in the High School Commons Area.

EMERGENCY PROCEDURE FOR OCCUPANTS WITH DISABILITIES

The resource room teacher and/or the principal are the designated personnel who will secure handicapped occupants in emergency situations. The designated exit will be the front door (west exit) of the high school. The parking lot to the north of the exit will serve as the designated shelter area to allow emergency personnel easy access and location of handicapped students.

FIRE, TORNADO DRILLS

There will be 4 fire, 2 tornado and 3 crisis drills conducted throughout the school year in accordance with Kansas School Code. These drills will be conducted to ensure that students know the proper procedure in case of a disaster that might occur.

Please check with your teacher for proper exit routes for fire drills and for proper procedures for tornado drills. Once outside the school or in the hallways, you are to remain with your class for the entire period of time. In the case of a fire drill, fire or other emergency situation, FOLLOW THE DIRECTIONS OF YOUR TEACHER.

MEDICATION FOR STUDENTS

Forms are provided for parents/guardians to fill out for the school when students need either prescription or non-prescription drugs. These forms must be on file in the office for your students. All medications will be kept in the office. Office personnel will be on hand to distribute meds as needed.

STUDENT ILLNESS

If a student becomes ill during the school day, he/she shall report to the office. The secretary will contact a parent or guardian before releasing the student. If no one can be reached, the student will be kept at school. Please make sure your emergency information card is filled out and up-to-date. **NO ORAL MEDICATION WILL BE GIVEN.**

Some illnesses and situations require a child to be absent from school to prevent the spread of infection to other children and to allow the child time to rest, recover and be treated for illness. In order to help keep our children healthy, Hodgeman County Schools require adherence to the guidelines of this policy.

Children will not be allowed to attend school or school related activities if they have anything contagious such as, but not limited to the following:

FEVER: May return when fever free for 24 hours without the use of fever reducing medicine.

DIARRHEA/VOMITING: May return when symptom free for 24 hours

STREP THROAT: May return after 24 hours of antibiotic treatment and no fever for 24 hours

CONJUNCTIVITIS (pink eye): May return 24 hours after treatment begins and eyes are free of discharge

RINGWORM: May return after treatment begins; area should be covered while in school for first 48 hours of treatment

IMPETIGO/STAPH/MRSA: May return 24 hours after treatment starts; wound must be covered with dressing taped on all 4 sides

COMMUNICABLE DISEASES (such as, but not limited to – influenza, chickenpox, measles, mumps, pertussis, meningitis, mononucleosis): May return when cleared by their medical provider

If a student arrives at school with symptoms, or during the school day begins to show symptoms indicative of a condition listed above, a parent/guardian will be contacted and asked to pick the child up as soon as possible.

The parent/guardian needs to maintain direct contact with the school and the student's teacher if the child is diagnosed with any communicable disease so the school can take appropriate steps to protect the entire student population.

FINANCIAL INFORMATION

FEES FOR RETURNED CHECKS

Due to the increased number of returned checks from the patrons in the school district, a \$25.00 service fee will be charged for each returned check due to insufficient funds.

JH/HS ACTIVITY ACCOUNTING PROCEDURES

The Activities Accounting Fund handles student organizations and district activity funds. Sponsors of student activities and the principal authorize any and all activity sales and withdrawals. The school is not responsible for any money lost or for any agreement between the organization sponsor and the company.

Activity accounts are set up for individual classes and organizations that are an active part of school. Classes that have graduated are no longer considered an active part of the school and monies in those accounts which have amounts under \$101 will be transferred to STUCO the following fall.

GENERAL INFORMATION

LANDLINE TELEPHONE USE

Students are requested to obtain permission from the office to use the phone. Parents should feel free to call the office and leave a message for a student or teacher or leave a number so they can be called back at a free time. Except in an emergency, we will not call students or teachers from the classroom to the phone. Messages will be conveyed to the students.

Parents are advised to notify the school if phone numbers have been changed.

LOCKERS

Each student is assigned a locker when he/she enrolls. Students are to keep their lockers clean and in good condition. Students should not share lockers with other students. The locker is the property of the school and students are responsible for any damage to the locker. The school administration has both the right and the responsibility to check any locker at any time without prior notice.

NEVER LEAVE MONEY IN YOUR LOCKER. IF YOU HAVE MONEY WITH YOU, YOU MAY PUT IT IN AN ENVELOPE AND HAVE IT PLACED IN THE OFFICE SAFE.

USE OF BUILDING

The Board has established a policy of allowing civic and community service organizations, non-profit groups, and other similar groups use of district buildings by scheduling through the principal's office and paying the set fee. All school activities will have precedence in scheduling. Outside groups that serve food from the kitchen during extracurricular activities are exempt from fees. Alumni using the building for class reunions are not charged a fee.

WELLNESS POLICY INFORMATION

LUNCH AND CAFETERIA

The high school serves lunch daily. Students will eat in the lunchroom whether eating school lunch or if they bring their own lunches. Senior students may elect to eat in the JH commons or the Longhorn Corral. Students are to stay out of cars during the lunch hour. This is a **closed** lunch hour and students are not to leave the building. Students should be in the kitchen by 7:45 a.m. if planning to eat breakfast. Students may purchase meals by the week, month or several months. Lunch and breakfast may be purchased together on one check. Breakfast full pay 7-12-\$2.55, Adult Visitor- \$5.00
Lunch full pay: 7-12-\$3.15, Adult Visitor- \$5.00

The Junior High lunch break: 11:37-12:04.

The High School lunch break: 12:07 -12:31.

PROHIBITED BEVERAGES POLICY:

The possession, consumption, display, or distribution of high-caffeine energy drinks (including, but not limited to, brands such as Monster, Red Bull, Celsius, and Prime Energy) by students is strictly prohibited on all school property, school transportation, and at all school-sponsored events occurring during the standard school day.

- **Definition:** For the purpose of this policy, an "energy drink" is defined as any commercially sold beverage marketed primarily as an energy booster containing more than 15 mg of caffeine per fluid ounce, or containing herbal stimulants such as taurine, guarana, or ginseng. This does not apply to standard, naturally occurring low-caffeine items like traditional iced tea.
- **Personal Containers:** Students are highly encouraged to bring reusable water bottles to school; however, these containers must strictly contain water, milk, or 100% fruit juice.

ENFORCEMENT AND PROGRESSIVE DISCIPLINE: To ensure a smooth transition, enforcement will focus on education and compliance rather than immediate punitive measures:

- **First Offense:** Confiscation of the beverage by staff (immediate disposal). Verbal reminder of the school wellness policy.
- **Second Offense:** Confiscation and disposal. Parent/guardian notification via email or phone call.
- **Third Offense:** Confiscation and disposal. Required parent-administrative conference to discuss student wellness and potential loss of open-campus or common-area privileges.
- **See also Leveled Offenses** that can apply to continued refusal to follow this policy.

PARENT INFORMATION

FAMILY ACTIVITY POLICY

There will be no school activities on Sundays. Wednesday night of each week shall be set aside as family night. There shall be no activities involving students in any part of the school building after 7:00 pm on Wednesday nights without administration approval.

Parent/Guardian Campus Access Agreement

School Year: _____

To help maintain a safe and secure learning environment for all students, staff, and visitors, all parents, guardians, and visitors are expected to follow the school's campus access procedures.

By signing below, I acknowledge and agree to the following:

1. I will enter the school through the designated main entrance and report directly to the school office upon arrival.
2. I will sign in and follow all visitor check-in procedures as required by the school.
3. I will not enter classrooms, hallways, offices, or any other areas of the building without authorization or an escort from a school staff member.
4. I will wait in the office until a staff member assists me or grants permission to proceed to another area of the building.
5. I understand that these procedures are in place to protect the safety and security of all students, staff, and visitors.
6. I agree to follow all school safety policies and directions provided by school personnel while on campus.
7. I understand that failure to follow these procedures may result in restricted campus access or other actions consistent with school policy.

I have read and understand the Parent/Guardian Campus Access Agreement and agree to comply with these expectations whenever I am on school property.

Parent/Guardian Name (Print): _____

Student Name(s): _____

Parent/Guardian Signature: _____

Date: _____

GOEDUSTAR PARENTS ONLINE

Effective communication is a key indicator of a successful school. At USD 227, we believe that open and clear communication between school and home is vital to the success of our educational program. Currently, USD 227 utilizes an online student management system called GoEdustar. One aspect of the system (Parents Online) allows parents to access their student's grades and other information that might be valuable. Below we have listed general information about how the system works and what parents need to do to gain access. We have also included Frequently Asked Questions that may also be beneficial to you.

Parents Online Access Request Form must be signed and returned to either school office before access is granted. Request forms may be obtained by contacting either the grade school or the high school office.

Parents may check grades at any time; the date when the finalized quarterly report card and semester report card may be viewed will be announced each quarter and semester. Teachers use different grading techniques and policies. Please check with the teacher if you are unsure of the grading policy for a specific class. Some assignments and/or categories may be weighted differently than others. Therefore, a simple arithmetic average of grades may not reflect your student's actual grade.

Parent Online access is available to every legal parent/guardian of a student enrolled at USD 227.

Parents/guardians will not share their passwords with anyone. Each legal parent/guardian may set up his/her own secure account.

Here's how you can begin via the internet viewing your student's progress:

1. You must sign and return the **Parents Online Access Request Form** to either school office before access is granted.
2. You will receive an email from GoEdustar that will ask you to click on a link. If you do not receive this email, check in your spam for it; some have gone to spam. Click on the link for account verification.
3. Once you click on the link, you will be taken to the Parents Online site and the system will verify that the link hasn't already been used, that the account is still valid, set the account to **Active** status, reset the password to the eldest child's birth date, and send a second email. The second email will contain the user's username and password information.

****Due to security measures, you will be allowed only three unsuccessful attempts to log in before your account is locked. You will then need to contact Christina Cohoon at 620-357-8301 or Michelle Walters at 620-357-8376 and request that your account be unlocked and have a new password issued.*

GRIEVANCE PROCEDURE

Many times problems can be solved quickly if the parties involved simply meet and discuss the problem as soon as it arises. Once the teacher is aware of the problem it can usually be eliminated. If anytime during the year a problem arises in which a student or parent feels something must be done to correct or change a situation, the following procedure is advised:

1. Go to the teacher. Make an appointment to discuss the problem. If you are not satisfied, proceed to #2.
2. Consult the principal. If the problem is not resolved, the parent should submit a formal complaint that lists the grievances in writing. This written complaint must give date, comments, and bear the signature of the parent. The document shall be left with the principal. After a formal complaint has been filed concerning school personnel, the school employee must sign the complaint. This is merely an acknowledgment; signing does not constitute an admission of guilt or innocence. The school employee will also be given an opportunity to respond in writing. Then proceed to # 3.
3. The building principal, teacher and parent shall meet with the superintendent and if the

- problem still is not resolved, proceed to #4.
4. The superintendent will place the formal complaint on the agenda at the next regular meeting of the Board of Education.

GUIDANCE SERVICES

We provide personal and academic counseling for each student through our counseling office. Our counselor will work with students individually, in small groups, and in the classroom. Some specific purposes for visiting the counselor are: to discuss personal problems; to make long range plans for the future; to discuss test scores; to have a credit check and to seek assistance on career exploration.

STUDENT SECURITY

The district will make every effort to provide a safe environment for students while in school attendance or in extra-class activities. The administration and the staff will determine the necessary rules and regulations relative to student safety. Every attempt will be made to keep our building safe and secure.

VIDEO SURVEILLANCE

Video surveillance cameras are installed in both the high school and middle school to assist the district in securing the safety of our students.

STUDENT SAFETY

ACTIONS AND DUE PROCESS FOR STUDENTS

Parental involvement and cooperation is important to the success of these educational programs. In order to encourage the involvement and cooperation of parents in special education services and to safeguard the rights of exceptional children to a free appropriate public education, the board utilizes and refers parents to the “Procedural Safeguards in Parent Rights in Special Education” published by the Kansas State Department of Education.

In the provision of special education and related services, the district will implement all Federal and Kansas statutes, rules, and regulations.

CHILD FIND SERVICES

Child Find, Identification, and Eligibility

The district shall coordinate and maintain a system which schedules and structures available services for pupils who are referred to determine eligibility for special education services in accordance with procedural processes established in Federal and state law.

Special Education Child Find Public Notice

Hodgeman County USD #227 and the Southwest Kansas Special Education Cooperative (SKACD) #613 work together to identify every student, ages birth through 21, living within the district boundaries, that has developmental delays or maybe in need of special education. Child Find in Kansas involves an early childhood screening process for children from birth to age 5, and a general education intervention process for children from kindergarten through age 21. Our school and special education cooperative in conjunction with parents use these processes to locate, evaluate, and identify children who may need special education services and support. If you have a child or know of a child who you think has development delays or special needs, contact your building Principal or the SKACD at 620-865-2054.

Areas of special education include: birth through age two (infant-toddler), early childhood – disability, developmentally delayed, visual impairments including blindness, hearing impairments including deafness, deafblindness, autism, traumatic brain injury, emotional disturbance, specific learning disabilities, mental retardation, multiple disabilities, orthopedic impairments, other health impairments, speech or language impairments, and gifted. Parents are advised that all special education services are designed to offer the utmost in educational opportunities for each qualifying student, as well as to provide assistance and support in the areas of physical, mental, emotional, and social growth. State and federal laws are followed in providing each student with a free appropriate public education in the least restrictive environment. If you have a child or know of a child who may need special education services please notify the school district or SKACD.

DCF PLACEMENT OF STUDENTS

A student placed by DCF should be accompanied on the day of enrollment by his/her case worker, when possible, foster parent, and records related to past school performance, and medical and psychological status.

If records indicate that the student has been enrolled in special services at a previous school or has been recommended for such placement, a meeting should be scheduled as soon as possible to discuss the student’s most beneficial educational placement.

EMERGENCY SAFETY INTERVENTION

The board of education is committed to limiting the use of Emergency Safety Intervention (“ESI”), such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student's conduct necessitates the use of an emergency safety intervention as defined below. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

This policy shall be made available on the district website with links to the policy available on any individual school pages. In addition, this policy shall be included in at least one of the following: each school's code of conduct, school safety plan, or student handbook. Notice of the online availability of this policy shall be provided to parents during enrollment each year.

Definitions

“Campus police officer” means a school security officer designated by the board of education of any school district pursuant to K.S.A. 72-8222, and amendments thereto.

“Chemical Restraint” means the use of medication to control a student's violent physical behavior or restrict a student's freedom of movement.

“Emergency Safety Intervention” is the use of seclusion or physical restraint, but does not include physical escort or the use of time-out.

“Incident” means each occurrence of the use of an emergency safety intervention.

“Law enforcement officer” and “police officer” mean a full-time or part-time salaried officer or employee of the state, a county, or a city, whose duties include the prevention or detection of crime and the enforcement of criminal or traffic law of this state or any Kansas municipality. This term includes a campus police officer.

“Legitimate law enforcement purpose” means a goal within the lawful authority of an officer that is to be achieved through methods or conduct condoned by the officer's appointing authority.

“Mechanical Restraint” means any device or object used to limit a student's movement.

“Parent” means: (1) a natural parent; (2) an adoptive parent; (3) a person acting as a parent as defined in K.S.A. 72-1046(d)(2), and amendments thereto; (4) a legal guardian; (5) an education advocate for a student with an exceptionality; (6) a foster parent, unless the student is a child with an exceptionality; or (7) a student who has reached the age of majority or is an emancipated minor.

“Physical Escort” means the temporary touching or holding the hand, wrist, arm, shoulder, or back of a student who is acting out for the purpose of inducing the student to walk to a safe location.

“Physical Restraint” means bodily force used to substantially limit a student's movement, except that consensual, solicited, or unintentional contact and contact to provide comfort, assistance, or instruction shall not be deemed to be physical restraint.

“School resource officer” means a law enforcement officer or police officer employed by a local law enforcement agency who is assigned to a district through an agreement between the local law enforcement agency and the district.

“School security officer” means a person who is employed by a board of education of any school district for the purpose of aiding and supplementing state and local law enforcement agencies in which the school district is located, but is not a law enforcement officer or police officer.

“Seclusion” means placement of a student in a location where all of the following conditions are met: (1) the student is placed in an enclosed area by school personnel; (2) the student is purposefully isolated from adults and peers; and (3) the student is prevented from leaving, or reasonably believes that he or she will be prevented from leaving the enclosed area.

“Time-out” means a behavioral intervention in which a student is temporarily removed from a learning activity without being secluded.

Prohibited Types of Restraint

All staff members are prohibited from engaging in the following actions with all students:

1. Using face-down (prone) physical restraint;
2. Using face-up (supine) physical restraint;
3. Using physical restraint that obstructs the student's airway;
4. Using physical restraint that impacts a student's primary mode of communication;
5. Using chemical restraint, except as prescribed treatments for a student's medical or psychiatric condition by a person appropriately licensed to issue such treatments; and
6. Use of mechanical restraint, *except*:
 - Protective or stabilizing devices required by law or used in accordance with an order from a person appropriately licensed to issue the order for the device;
 - Any device used by a certified law enforcement officer to carry out law enforcement duties; or
 - Seatbelts and other safety equipment when used to secure students during transportation.

Use of Emergency Safety Interventions

ESI shall be used only when a student presents a reasonable and immediate danger of physical harm to such student or others with the present ability to effect such physical harm. Less restrictive alternatives to ESI, such as positive behavior interventions support, shall be deemed inappropriate or ineffective under the circumstances by the school employee witnessing the student's behavior prior to the use of any ESI. The use of ESI shall cease as soon as the immediate danger of physical harm ceases to exist. Violent action that is destructive of property may necessitate the use of an ESI. Use of an ESI for purposes of discipline, punishment, or for the convenience of a school employee shall not meet the standard of immediate danger of physical harm.

ESI Restrictions

A student shall not be subjected to ESI if the student is known to have a medical condition that could put the student in mental or physical danger as a result of ESI. The existence of such a medical condition must be indicated in a written statement from the student's licensed health care provider, a copy of which has been provided to the school and placed in the student's file.

Such written statement shall include an explanation of the student's diagnosis, a list of any reasons why ESI would put the student in mental or physical danger, and any suggested alternatives to ESI. Notwithstanding the provisions of this subsection, a student may be subjected to ESI, if not subjecting the student to ESI would result in significant physical harm to the student or others.

Use of Seclusion

When a student is placed in seclusion, a school employee shall be able to see and hear the student at all times.

All seclusion rooms equipped with a locking door shall be designed to ensure that the lock automatically disengages when the school employee viewing the student walks away from the seclusion room, or in case of emergency, such as fire or severe weather.

A seclusion room shall be a safe place with proportional and similar characteristics as other rooms where students frequent. Such a room shall be free of any condition that could be a danger to the student, well-ventilated, and sufficiently lighted.

Training

All staff members shall be trained regarding the use of positive behavioral intervention strategies, de-escalation techniques, and prevention techniques. Such training shall be consistent with nationally recognized training programs on ESI. The intensity of the training provided will depend upon the employee's position. Administrators, licensed staff members, and other staff deemed most likely to need to restrain a student will be provided more intense training than staff who do not work directly with students in the classroom. District and building administration shall make the determination of the intensity of training required by each position.

Each school building shall maintain written or electronic documentation regarding the training that was provided and a list of participants, which shall be made available for inspection by the state board of education upon request.

Notification and Documentation

The principal or designee shall notify the parent the same day as an incident. The same-day notification requirement of this subsection shall be deemed satisfied if the school attempts at least two methods of contacting the parent. A parent may designate a preferred method of contact to receive the same-day notification. Also, a parent may agree, in writing, to receive only one same-day notification from the school for multiple incidents occurring on the same day.

Documentation of the ESI used shall be completed and provided to the student's parents no later than the school day following the day of the incident. Such written documentation shall include: (A) The events leading up to the incident; (B) student behaviors that necessitated the ESI; (C) steps taken to transition the student back into the educational setting; (D) the date and time the incident occurred, the type of ESI used, the duration of the ESI, and the school personnel who used or supervised the ESI; (E) space or an additional form for parents to provide feedback or comments to the school regarding the incident; (F) a statement that invites and strongly encourages parents to schedule a meeting to discuss the incident and how to prevent future incidents; and (G) email and phone information for the parent to contact the school to schedule the ESI meeting. Schools may group incidents together when documenting the items in subparagraphs (A), (B) and (C) if the triggering issue necessitating the ESIs is the same.

The parent shall be provided the following information after the first and each subsequent incident during each school year: (1) a copy of this policy which indicates when ESI can be used; (2) a flyer on the parent's rights; (3) information on the parent's right to file a complaint through the local dispute resolution process (which is set forth in this policy) and the complaint process of the state board of education; and (4) information that will assist the parent in navigating the complaint process, including contact information for Families Together and the Disability Rights Center of Kansas. Upon the first occurrence of an incident of ESI, the foregoing information shall be provided in printed form or, upon the parent's written request, by email. Upon the occurrence of a second or subsequent incident, the parent shall be provided with a full and direct website address containing such information.

Law Enforcement, School Resource, and Campus Security Officers

Campus police officers and school resource officers shall be exempt from the requirements of this policy when engaged in an activity that has a legitimate law enforcement purpose. School security officers shall not be exempt from the requirements of this policy.

If a school is aware that a law enforcement officer or school resource officer has used seclusion, physical restraint, or mechanical restraint on a student, the school shall notify the parent the same day using the parent's preferred method of contact. A school shall not be required to provide written

documentation to a parent, as set forth above, regarding law enforcement use of an emergency safety intervention, or report to the state department of education any law enforcement use of an emergency safety intervention. For purposes of this subsection, mechanical restraint includes, but is not limited to, the use of handcuffs.

Documentation of ESI Incidents

Except as specified above with regard to law enforcement or school resource officer use of emergency safety interventions, each building shall maintain documentation any time ESI is used with a student. Such documentation must include all of the following:

- Date and time of the ESI,
- Type of ESI,
- Length of time the ESI was used,
- School personnel who participated in or supervised the ESI,
- Whether the student had an individualized education program at the time of the incident,
- Whether the student had a section 504 plan at the time of the incident, and whether the student had a behavior intervention plan at the time of the incident.

All such documentation shall be provided to the building principal, who shall be responsible for providing copies of such documentation to the superintendent or the superintendent's designee on at least a biannual basis. At least once per school year, each building principal or designee shall review the documentation of ESI incidents with appropriate staff members to consider the appropriateness of the use of ESI in those instances.

Reporting Data

District administration shall report ESI data to the state department of education as required.

Parent Right to Meeting on ESI Use

After each incident, a parent may request a meeting with the school to discuss and debrief the incident. A parent may request such a meeting verbally, in writing, or by electronic means. A school shall hold a meeting requested under this subsection within 10 school days of the parent's request. The focus of any such meeting shall be to discuss proactive ways to prevent the need for emergency safety interventions and to reduce incidents in the future.

For a student with an IEP or a Section 504 plan, such student's IEP team or Section 504 plan team shall discuss the incident and consider the need to conduct a functional behavioral assessment, develop a behavior intervention plan, or amend the behavior intervention plan if already in existence.

For a student with a section 504 plan, such student's section 504 plan team shall discuss and consider the need for a special education evaluation. For students who have an individualized education program and are placed in a private school by a parent, a meeting called under this subsection shall include the parent and the private school, who shall consider whether the parent should request an individualized education program team meeting. If the parent requests an individualized education program team meeting, the private school shall help facilitate such meeting.

For a student without an IEP or Section 504 plan, the school staff and the parent shall discuss the incident and consider the appropriateness of a referral for a special education evaluation, the need for a functional behavioral assessment, or the need for a behavior intervention plan. Any such meeting shall include the student's parent, a school administrator for the school the student attends, one of the student's teachers, a school employee involved in the incident, and any other school employees designated by the school administrator as appropriate for such meeting.

The student who is the subject of such meetings shall be invited to attend the meeting at the discretion of the parent. The time for calling such a meeting may be extended beyond the 10-day limit if the parent of the student is unable to attend within that time period. Nothing in this section shall be construed to prohibit the development and implementation of a functional behavior assessment or a behavior intervention plan for any student if such student would benefit from such measures.

Local Dispute Resolution Process

If a parent believes that an emergency safety intervention has been used on the parent's child in violation of state law or board policy, the parent may file a complaint as specified below.

The board of education encourages parents to attempt to resolve issues relating to the use of ESI informally with the building principal and/or the superintendent before filing a formal complaint with the board. Once an informal complaint is received, the administrator handling such complaint shall investigate such matter, as deemed appropriate by the administrator. In the event that the complaint is resolved informally, the administrator must provide a written report of the informal resolution to the superintendent and the parents and retain a copy of the report at the school. The superintendent will share the informal resolution with the board of education and provide a copy to the state department of education.

If the issues are not resolved informally with the building principal and/or the superintendent, the parents may submit a formal written complaint to the board of education by providing a copy of the complaint to the clerk of the board and the superintendent within thirty (30) days after the parent is informed of the incident.

Upon receipt of a formal written complaint, the board president shall assign an investigator to review the complaint and report findings to the board as a whole.

The investigator may be a board member, a school administrator selected by the board, or a board attorney. Such investigator shall be informed of the obligation to maintain confidentiality of student records and shall report

the findings of fact and recommended corrective action, if any, to the board in executive session.

Any such investigation must be completed within thirty (30) days of receipt of the formal written complaint by the board clerk and superintendent. On or before the 30th day after receipt of the written complaint, the board shall adopt written findings of fact and, if necessary, appropriate corrective action. A copy of the written findings of fact and any corrective action adopted by the board shall only be provided to the parents, the school, and the state department of education and shall be mailed to the parents and the state department within 30 days of the board's receipt of the formal complaint.

If desired, a parent may file a complaint under the state board of education administrative review process within thirty (30) days from the date a final decision is issued pursuant to the local dispute resolution process.

EMERGENCY SAFETY INTERVENTION DOCUMENTATION

Date: _____

Dear: _____

The purpose of this letter is to inform you that on _____, at _____ (a.m./p.m.)
(date) (time)

The need for the use of an Emergency Safety Intervention was required for
_____.

(name of student)

K.A.R. 91-42-1(c) defines Emergency Safety Interventions (ESI) as “the use of seclusion or physical restraint when a student presents an immediate danger to self or others. Violent action that is destructive of property may necessitate the use of an ESI.” Whenever an ESI is used, the parent(s)/guardian(s) must be informed within (2) school days.

Type of Emergency Safety Intervention Used: Seclusion _____ Restraint _____

Duration of Seclusion/Restraint: _____ (minutes) Location: _____

Name of Staff Member: _____

Witnesses: _____

Description of Incident:

Please contact the building principal if you have any questions regarding this use of ESI.

(Signature of person completing report)

(Date)

*Parent(s)/guardian(s) notified of this incident on _____ by _____
(Date) (Name of staff member)

*Original provided to Building Principal

*Copy provided to (Parents/Guardians, Administrative Office)

ESI Acknowledgement Form

Kansas regulations now require that we provide all parents with notice of our written policies regarding Emergency Safety Interventions (“ESI”). Our district policy is available on our website at [insert website address] and in our [insert whichever one of the following is applicable: our school safety plan, our school code of conduct, or the student handbook]. In addition, we will provide a copy of the policy at any time upon request.

Please select one of the following options:

☐

I have been informed of the district’s policy, and I do not want a copy of the policy.

☐

I have been informed of the district’s policy, and I do want a copy of the policy. By my signature below, I acknowledge that I have received a copy of the policy.

DATE

PARENT SIGNATURE

HOMELESS STUDENTS

If a student and his/her family live in a shelter, motel, vehicle or campground, on the street, abandoned building, trailer or other inadequate accommodations, or doubled up with friends or relatives because you cannot find or afford housing, then you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

You have the right to:

- Go to school, no matter where you live or how long you have lived there. You must be given access to the same public education provided to other students.
- Continue in the school you attended before you became homeless or the school you last attended, if needed, and offer you the right to appeal a decision regarding your choice of school if it goes against your wishes.
- Receive transportation to the school you attended before you became homeless or the school you last attended, if you request such transportation.
- Attend a school and participate in school programs with students who are not homeless. Students cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrollment.
- Receive the same special programs and services, if needed, as provided to all other students served in these programs.
- Receive transportation to school and to school programs.

When the student moves, he/she should contact the superintendent of schools for further assistance in enrolling in a new school. The National Center for Homeless Education at the toll-free **Helpline number is 1-800-308-2145**.

IDACA Special Education Services IDACA

In accordance with the provisions of Federal and state law, it is the policy of this district to provide a free appropriate public education for every exceptional child (as defined by K.S.A. 72-962) who is a resident of this district or attends a private or parochial school located in this district. Special education services are provided for such children, including individual educational programs offered in the least restrictive environment.

NON DISCRIMINATION

The district shall maintain a learning environment free from discrimination, insult, intimidation, or harassment due to race, color, religion, sex, age, national origin, or disability. Any incident of discrimination in any form shall promptly be reported to a teacher, the principal or other appropriate school official for investigation and corrective action by the compliance officer.

Any student who engages in discrimination may be reprimanded and counseled to refrain from such conduct. Any student who continues to engage in discriminatory conduct shall be disciplined. Any student who engages in discriminatory behavior may be disciplined in a matter deemed appropriate by the administration, up to and including suspension or expulsion from school.

TECHNOLOGY

CELL PHONE & PERSONAL ELECTRONIC DEVICES POLICY

JCDC - Student Personal Electronic Communications Devices

(See BDA, JBD, and JDD)

Students are prohibited from using or accessing personal electronic communication devices during the school day while on district owned or operated property, except as expressly permitted by this policy or by law.

This policy does not apply to any virtual school, as defined by Kansas law.

When personal electronic communication device use is not permitted, students are allowed reasonable access to a school-provided telephone or communication device during the school day to contact a parent or person acting as a parent.

Device Storage

All student personal electronic communication devices shall be powered off and securely stored away from the student's person in an inaccessible location during the school day, unless an exception applies to this requirement as specified in this policy.

Students may choose not to bring personal electronic communication devices to school by leaving such devices at home or in a vehicle, including a vehicle located on school premises. As students will not have the ability to access or use such devices during the school day, students are encouraged to leave any personal electronic communication devices not necessary for the implementation of their Individualized Education Program (hereafter "IEP") or Section 504 accommodation plan (hereafter "504 plan"), communication during their commute to or from school, for work, or learning experience that is not located on the school premises at home. If students elect to leave such devices in their vehicle, students are encouraged to lock their vehicles to protect against theft of or damage to the devices.

Kansas law provides that the board, school district employees, and/or any agents thereof shall not be liable for any damage to personal electronic communication devices or for storage of such devices that are brought to school.

The superintendent or superintendent's designee(s) shall develop procedures to ensure all personal electronic communication devices are turned off and securely stored away from the student's person in an inaccessible location during the school day. Such procedures shall be included in student handbooks as adopted by the board and communicated to students and parents/guardians as deemed appropriate by district administration.

Definitions

For purposes of this policy, the following definitions apply:

"Personal electronic communication device" is any wireless electronic communication device that both provides for voice, text, or video communication between two or more parties, including, but not limited to, a mobile or cellular phone, tablet, computer, watch, wireless headphones or earbuds, text messaging device, or personal digital assistant; and is not owned or issued to students by the school district.

"School day" is the time from the start of school until dismissal at the end of the day on the school premises, including, but not limited to, the time in any classroom, structured or unstructured learning setting, recess, lunch or passing period. The term "school day" excludes any time associated with a student's travel to or from a learning experience that is not located on the school premises, including any postsecondary educational course, career technical education course, work-based learning program, or other alternative educational opportunity.

Permitted Exception

A student may be permitted to use a personal electronic communication device during the school day under the following circumstances.

Any student may use a personal electronic communication device during the school day if it is the intervention of last resort such that there is no other reasonable alternative option available for such student, and the use is either:

- Required for the implementation of a student's IEP or 504 plan; or
- Approved by a licensed physician as a medical necessity to support the health or well-being of the student.

Use During School-Sponsored Activities Before and After the School Day

Students may use or access personal electronic communication devices during school-sponsored activities, programs, or events occurring before and after the regular school day, subject to district-approved procedures, event-specific rules, and staff direction.

Enforcement and Disciplinary Action

Violations of this policy shall result in disciplinary action in accordance with the district's student code of conduct. Disciplinary measures may include, but are not limited to, confiscation of the device through the end of the school day, referral to administration for determination of appropriate consequence, parental notification, or other appropriate disciplinary response, up to and including suspension and/or expulsion from school.

Discipline shall be applied in a nondiscriminatory manner and shall not interfere with rights provided under an IEP, 504 plan, or applicable law.

Administrative Procedures and Directives

The superintendent or designee(s) may develop administrative procedures and provide directives necessary to ensure consistent implementation of this policy and any board approved regulations and handbooks across district buildings, so long as such procedures and directives are not in conflict with board approved policy, regulation, or handbook language.

Approved: 6/1/2026

KASB Recommendation - 4/26

CONSEQUENCES FOR POLICY VIOLATIONS

CONFISCATION

If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device and turn the device over to a school administrator as soon as the employee's duties permit. The following discipline procedures will be followed:

1st VIOLATION

1. Electronic device confiscated; and
2. Parent/guardian must pick up the device
3. Student receives a warning

2nd VIOLATION

1. Electronic device confiscated; and
2. Parent/guardian must pick up the device
3. One (1) day of In-School Suspension (ISS)
4. Student subject to all ISS activity restrictions

3rd VIOLATION

1. Electronic device confiscated; and
2. Parent/guardian must pick up the device
3. Two (2) days of In-School Suspension (ISS)
4. Student subject to all ISS activity restrictions

ADDITIONAL VIOLATIONS

Any violations beyond the third offense will result in a conference with the student, parent(s)/guardian(s), and school administration to determine additional disciplinary action.

Violation of this policy can result in discipline, up to and including suspension or expulsion, and notification of law enforcement authorities.

CIPA PLAN

Pursuant to the Children's Internet Protection Act (CIPA), USD 227 shall, at a minimum:

- a. Provide reasonable public notice including at least one public hearing(held on 9/05/01);
- b. Install blocks or Internet filters to limit access by both minors and adults to child pornography or materials that are obscene, inappropriate or harmful;
- c. Monitor the on-line activities of minors;
- d. Address issues related to the safety of minors when using e-mail, chat rooms, and other electronic communications;
- e. Hinder unauthorized access (hacking) and other unlawful on-line activities by minors;
- f. Prevent unauthorized disclosure of personal information regarding minors.

PERMISSION FOR DISTRICT COMPUTER AND INTERNET USE AT HODGEMAN COUNTY SCHOOLS

Students agree to the following rules for the Internet:

- Any site with pornographic, suggestive material, terrorist activity or promoting hate is not allowed;
- Any student(s) finding such a site will immediately “back out” of the site and notify the teacher.
- No chat rooms or instant message programs;
- No e-mail except under the teacher’s supervision for assignments;
- No on-line purchasing of consumer goods;
- No downloading programs, software upgrades, or on-line music;
- Acceptable language standards must be adhered to at all times;
- All copyright laws, including those pertaining to duplication of, or receiving of, licensed software, as well as plagiarism of materials from the Internet will be strictly enforced;
- The cost of purposeful physical or electronic damages to telecommunications equipment will be the responsibility of the parent;
- Inappropriate use of Internet resources by students will result in disciplinary action as determined to be appropriate by the teachers and administration in accordance with school policies;
- Access to district networking resources is a privilege which may be revoked at any time as deemed necessary by teachers or administration;
- Teachers will maintain adequate supervision of students at all times during lesson plans involving direct student usage of Computer and Internet resources;
- The District Office shall take every reasonable precaution to ensure that access is appropriate from the standpoint of content.
- All Internet and computer use should encompass appropriate ethical values and common sense.

E-MAIL CONFIDENTIAL INFORMATION

Students shall have no expectation of privacy when using district e-mail or computer systems. E-mail messages shall be used only for approved educational purposes. Students must use appropriate language in all messages. Students are expected to use the system following guidelines approved by teachers or the administration.

Any e-mail or computer application or information in district computers or computer systems is subject to monitoring by the staff and/or administration. The school retains the right to duplicate any information created by students in a computer system or on any individual computer. Students who violate these rules or any other classroom rules relating to computer use are subject to disciplinary action up to and including suspension from school.

USER AGREEMENT AND PARENT PERMISSION FORM

As a user of the Hodgeman County Unified School District computer network and Google account, I hereby agree to comply with the above stated rules – communicating over the network and internet in a responsible fashion while honoring all relevant laws and restrictions.

****STUDENT SIGNATURE** _____

As the parent or legal guardian of the minor student above, I grant permission for my son or daughter to access networked computer services such as approved electronic mail and the Internet/Google account. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use – setting and conveying standards for my son or daughter to follow when selecting, sharing or exploring information and media.

****PARENT SIGNATURE:** _____ **Date:** _____

Please print your name here: _____

Name of student: _____ **Grade:** _____

Telephone number: _____

PARENT PERMISSION FORM FOR WORLD WIDE WEB **Publishing of Student Work**

Name of Student: _____

Name of Parent/Guardian: _____

We understand that our son or daughter's creative efforts, including stories and artwork may be considered for publication on the school web site which may be viewed on the Internet. We will not use any child's entire name as a means of identification.

Please initial on the line in front of the permissions you are willing to extend:

3. ☐ Publication on the Internet of my child's creative efforts, including stories and artwork.
4. ☐ Use of my child's picture in school Internet publications.
5. ☐ Use of my child's first name in school Internet publications.

Note: Under no circumstances will a child's home address or phone number be published on the school web sites.

We grant permission for the World Wide Web publishing as described above.

****PARENT SIGNATURE** _____ **DATE:** _____

I, the student, also give my permission for such publishing.

****STUDENT SIGNATURE** _____ **DATE:** _____

USD 227 District

K-12 STUDENT TECHNOLOGY USER AGREEMENT

AND PERMISSION FORM

The purpose of the **USD 227 K-12 Technology User Agreement** is to describe the policy, procedures, and information regarding student use of devices and Internet at Hodgeman County Schools.

Technology Equipment & Devices

Technology equipment and devices are the property of USD 227. Each **K-8 student** will be issued a Chromebook and a charger to use at school. The Chromebook/charger will be stored in the student's homeroom.

HS students will be allowed to take their issued Chromebooks & chargers home with them to complete homework. When the device is checked out to the student, the condition of the device & accessories will be documented. Students must return the device & accessories in the same condition as when issued. **9-12 grade students** will receive the same device from the previous school year.

Parents/guardians and students will be required to sign a consent and user agreement form for Technology, Internet, Google Workspace for Education & Third-party apps. This is included in the online enrollment.

General Care, Use of Devices, & Confidentiality

Technology equipment and devices need to be handled respectfully and appropriately. It is important the Chromebook battery is not allowed to run down to 0% as it can create issues with the device. Fluctuating temperatures can harm devices, so Chromebooks are not to be left in vehicles. Students must report damages or lost devices immediately to administration.

Technology equipment and devices are provided for educational purposes. General school rules concerning behavior and communication apply to all technology use. Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials is prohibited. All copyright laws, including those pertaining to duplication of, or receiving of, licensed software, as well as plagiarism of materials from the Internet will be strictly enforced. Students may not remove any district installed apps from the device, change, alter, bypass, or attempt to bypass security measures, or install software apps unless approved by the district. USD 227 filters Internet activity on campus as well as all usd227.net accounts. Any email, computer application, or information on district equipment and systems is subject to monitoring by the staff and or administration. The school retains the right to duplicate any information created by students for reporting. Using the school's Internet/email accounts for financial or commercial gain or illegal activity and bypassing the school district's web filter is prohibited. Violation of district technology acceptable use may result in terminated privileges, denied access to the school district technology resources, and appropriate disciplinary action.

Students and parent/guardians will be held responsible for all damages to devices including but not limited to broken screens, cracked plastic pieces, and inoperability. Parents will incur financial obligation for fixing the device up to replacement value of the device.

Google Workspace for Education & 3rd Party Educational Apps

Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Sheets, Slides, Classroom, & Meet. The availability to certain applications is dependent on the student's age and level of responsibility. Following is a list of 3rd party applications, programs, & Google services teachers may be using in the classrooms with students PreK-12. You may review the privacy policies of the applications and programs by clicking on the links provided.

Student User Agreement and Parent Permission Form

As a user of the Hodgeman County Unified School District computer network and Google Workspace for Education account, I hereby agree to comply with the above stated rules and expectations honoring all relevant laws and restrictions.

Student(s) Printed Name, Grade Level(s):

As a parent or legal guardian of the minor student(s), I grant permission for the student(s) to access networked computer services including the Internet, Google Workspace for Education, & educational 3rd party applications. These services allow access to curriculum, assignments, collaborative classroom work, and educational resources. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use – setting and conveying standards to follow when selecting, sharing, or exploring information and media. I have read and understand the policy outlined above. I hereby give permission for my student(s) to check out a USD 227 Chromebook. I understand the school is not liable under any circumstances for the loss of or damage to USD 227's Chromebook while checked out to my student(s). I also release the school and its employees from any and all claims and damages of any nature arising from my student(s)'s use of or inability to use their personal computing devices at school including, without limitation, the types of damages identified in the school's policies and administrative regulations.

Parent/Guardian Printed Name, Signature, and Date

Printed _____

Signature _____ Date: _____

3rd Party Educational Applications, Programs, & Additional Google Services

Please take a moment to look at the following websites as well as their privacy policies.

ABCYA: <https://www.abcya.com/privacy>

Accuplacer: <https://form.collegeboard.org/f/data-subject-rights-request?navId=gf-pc>

Adobe, Adobe Creative Cloud & Lightroom: <https://www.adobe.com/privacy/student-policy.htm>

Apex: <https://www.edmentum.com/privacy-policy/>

Archives.gov: <https://www.archives.gov/global-pages/privacy.html>

Autodesk.com: <https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement>

Beanstack.com: <https://joyfulreading.com/privacy>

Ben's Guide: <https://bensguide.gpo.gov/legal>

Blooket: <https://www.blooket.com/privacy>

Boodle Learning: <https://www.boddlelearning.com/privacy-policy>

Botlogic.us: <https://botlogic.us/privacy>

Brainly: https://brainly.com/pages/privacy_policy

Britannica: <https://corporate.britannica.com/privacy.html>

Budget Challenge: <https://www.budgetchallenge.com/Privacy.aspx>

Canva: <https://www.canva.com/policies/privacy-policy/>

Canvas by Instructure: <https://www.instructure.com/privacy-security>

Cengage: <https://www.cengagegroup.com/privacy/k12-notice/>

Circuit Design Space: <https://cricut.com/en-us/legal#privacy-policy>

CK-12: <https://www.ck12info.org/privacy-policy>

CNN 10: <https://www.wbdprivacy.com/policycenter/b2c/en-us/>

Classics for Kids: <https://www.classicsforkids.com/privacy-policy/>

Clever: <https://www.clever.com/trust>

Code.org: <https://code.org/privacy>

Codehs.com: <https://codehs.com/privacy>

CommonLit: <https://www.commonlit.org/en/privacy>

Conjuguemos: <https://conjuguemos.com/privacy>

Desmos: <https://www.desmos.com/privacy>

Dictionary & Thesaurus.com: <https://www.dictionary.com/e/terms/>

Dreambox: <https://www.dreambox.com/privacy-policy>

Duolingo: <https://store.duolingo.com/pages/privacy-policy>

EBSCO: <https://more.ebsco.com/privacy-policy>

EconEd: <https://econedlink.org/privacy-policy/>

Ed icivics: <https://vision.icivics.org/privacy-policy/>

Edpuzzle: <https://edpuzzle.com/privacy>

Edsitement: <https://edsitement.neh.gov/privacy-policy>

Education.com: <https://www.education.com/privacy/>

Epic Books: <https://www.getepic.com/privacy>

eDynamic: <https://www.edynamiclearning.com/privacy-policy/>

EEMusic Class: <https://www.eemusicclass.com/policy/privacy>

FFA.org: <https://www.ffa.org/privacy-policy/>

Garbanzo:
<https://support.garbanzo.io/support/solutions/articles/47000001921-privacy-policy-and-coppa-compliance>

Goedustar: <https://www.goedustar.com/privacy-policy/>

GoGuardian: <https://www.goguardian.com/privacy-information>

Google Workspace for Education & Services: https://workspace.google.com/terms/education_privacy/

Grammarly: <https://www.grammarly.com/privacy-policy>

Happy Numbers: <https://happynumbers.com/privacy-policy>

Hudl: <https://www.hudl.com/privacy>

iReady: <https://www.curriculumassociates.com/support/privacy-and-policies/i-ready-data-handling-privac>

IXL: <https://www.ixl.com/privacypolicy>

Jostens Renaissance: <https://www.jostens.com/about/legal/privacy-policy>

Kahoot: <https://kahoot.com/student-privacy-policy/>

Kami: <https://www.kamiapp.com/privacy-policy/>

Khan Academy: <https://www.khanacademy.org/about/privacy-policy>

Kiddle: <https://www.kiddle.co/privacy.php>

K12LearningHub: <https://stridelearning.com/privacy-policy/>

LexiaCore5: <https://www.lexialearning.com/website-privacy-policy>

Magic School AI: <https://www.magicschool.ai/privacy-security/privacy-policy>

Mango Languages: <https://mangolanguages.com/legal/privacy-policy/>

Meriam-webster.com: <https://www.merriam-webster.com/i/privacy-policy#toc7>

Mindplay: <https://mindplay.com/privacy-policy/>

Minga.io: <https://minga.io/privacy-policy/>

MosaMac: https://mosamack.com/privacy_policy

MusicplayOnline: <https://musicplayonline.com/> <https://musicplayonline.com/privacy-policy/>

Music Theory: <https://www.musictheory.net/privacy>

Mystery Science: <https://www.discoveryeducation.com/legal/privacy/privacy-policy/>

Newrow: <https://stridelearning.com/privacy-policy/>

Newsella: <https://newsela.com/about/newsela-privacy-policy/>

99Math: <https://99math.com/> <https://legal.99math.com/privacy-policy>

Owl.purdue.edu: https://owl.purdue.edu/owl/privacy_notice.html

Parent Square: <https://www.parentsquare.com/privacy/>

PBS Kids: <https://pbskids.org/privacy/>

Pear Deck: <https://www.peardeck.com/policies/coppa-disclosure>

Pearson: <https://www.pearson.com/en-us/privacy-center/privacy-notices.html>

pHet (Physics Education Technology): <https://phet.colorado.edu/en/privacy-policy>

Quill: <https://www.quill.org/privacy>

Quizizz: <https://quizizz.com/privacy>

Quizlet: <https://quizlet.com/privacy>

Read Naturally: <https://www.readnaturally.com/privacy-policy>

Reading A to Z: <https://www.readinga-z.com/>

Reading Eggs: <https://readingeggs.com/privacy/>

Renaissance Learning: <https://www.renaissance.com/privacy/>

Rodocodo.com: <https://www.rodocodo.com/privacy/>

Rosettastone: <https://www.rosettastone.com/schools/>

SAVVAS: <https://www.savvas.com/legal/privacy?locator=PSZ19q>

Scholastic: <https://www.scholastic.com/site/privacy.html>

Sheppardsoftware: <https://www.sheppardsoftware.com/privacy.htm>

Silhouetteamerica.com: <https://www.silhouetteamerica.com/legal#privacy-policy>

Splashlearn: <https://www.splashlearn.com/privacy>

Starfall: <https://teach.starfall.com/privacy>

TeacherTube: <https://saalemmedia.com/salem-web-network-privacy-policy/>

Tinkercad & Autodesk: <https://www.tinkercad.com/privacy> <https://www.tinkercad.com/childrens-privacy>

TypingClub: <https://www.edclub.com/privacy>

UFLI: <https://ufli.education.ufl.edu/>

World Book Online: <https://www.worldbookonline.com/wb/subscribe/Help?id=privacy.html>

Writable: <https://www.writable.com/privacy-policy/>

Xello: <https://xello.world/en/privacy-security/>

HCHS COURSE AND ENROLLMENT HANDBOOK

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Introduction

The purpose of this handbook is to assist students and their parents in the enrollment process at Hodgeman County High School. It contains specific information on our graduation requirements, the Qualified Admissions Requirements, the Kansas Scholars Curriculum requirements, NCAA Athletics Eligibility Requirements as well as information about the honor roll, how to calculate a grade point average and general information related to course selection. The appendix contains several forms, which may be helpful to you in the process of planning your course selections (both immediate and future years).

In addition to students selecting courses to meet the various curriculum requirements they may decide to pursue, students are encouraged to also select courses that will help prepare them for their career choices. If students are undecided about their futures, it is very important to take courses that will prepare them for any option. They should also take courses from various curriculum departments in order to expose themselves to a variety of classes to help them determine what most appeals to them and that may become an area of career interest.

Students are encouraged to consult with the counselor and use the Xello career program which is available online from any computer that has internet access. With Xello, students will define what their interests and skills are and explore careers related to those skills/interests. There are numerous activities, lessons and videos that give students experiences to help plan their futures. Please do not overlook using this valuable resource to gain information in helping you decide your career directions for the future. There is also a link for Xello on the front page of the school website. Contact the counselor if you have not used this resource and would like help in using it or would like to discuss the information you have received for using the program. You might not know exactly what career is ideal for you, but by taking advantage of these resources as well as testing opportunities such as the Pre-ACT 8/9 (9th grade), the ASVAB (11th grade), ACT WorkKeys and the ACT (11th & 12th grades) can provide a wealth of information to help you make a career decision. Research has shown that students that start early gathering this information and spend time thinking about their futures and talking to others about career possibilities are more comfortable about making career decisions and happier with the decisions they do make.

Parent involvement and support in the course selection process is vital. Enrollment opportunities and requirements will be discussed with students, but parents need to share in their student's final course selections. Students will be required to return enrollment forms that have been signed by at least one parent to help encourage that interaction. Please feel free to contact the counselor at HCHS at any time during the enrollment process if you need assistance in person or by calling 357-6166.

HCHS School Graduation Requirements- Class of 2027

Students are required to have at least 24 credits in order to graduate from Hodgeman County High School. The Board of Education may adjust these requirements to meet class changes or state mandated requirements, as needed. Fifteen of the required total credits or units must be in specific subject areas and/or courses. The remaining credits may be selected from the elective course offerings unless a restriction is stated in the course description or additional information concerning that course in the catalog. Each student shall complete the following course requirements as part of the total graduation credits:

4.0 CREDITS: LANGUAGE ARTS

1 credit: English 1
1 credit: English 2
1 credit: English 3
1 credit: English 4 OR English Composition I/II

3.0 CREDITS: SOCIAL STUDIES

1 credit: World History
1 credit: American History
1 credit: Government

3.0 CREDITS: MATHEMATICS

1 credit: Algebra 1
1 credit: Geometry
1 credit: Algebra 2 OR Applied Math OR Higher level math

Algebra 1, if taken 9-12th grades is accepted. If taken in 8th grade, it will not count towards HCHS graduation requirements.

3.0 CREDITS: SCIENCE

1 credit: Earth/Space Science
1 credit: Biology
1 credit: Chemistry, Animal OR Plant Science

1.0 CREDIT: ½ cr. PHYSICAL EDUCATION/ ½ cr. HEALTH

1.0 CREDIT: FRESHMAN COMPUTERS

1.0 CREDIT: FINE ART

1 credit: Band, Vocal or Intro to Art or Intro to Draw/Paint

8.0 CREDITS: ELECTIVES

24 TOTAL CREDITS

HCHS School Graduation Requirements- Class of 2028 +

Students are required to have at least 24 credits in order to graduate from Hodgeman County High School. The Board of Education may adjust these requirements to meet class changes or state mandated requirements, as needed. Fifteen of the required total credits or units must be in specific subject areas and/or courses. The remaining credits may be selected from the elective course offerings unless a restriction is stated in the course description or additional information concerning that course in the catalog. Each student shall complete the following course requirements as part of the total graduation credits:

4.0 CREDITS:

COMMUNICATIONS

- 1 credit: English 1
- 1 credit: English 2 (Sem. 1) + Intro to Speech (Sem. 2)
- 1 credit: English 3
- 1 credit: English 4 OR English Composition I & 2

4.0 CREDITS:

SOCIETY & HUMANITIES

- 1 credit: World History
- 1 credit: American History
- 1 credit: Government
- 1 credit: Fine Art (Band, Vocal, Intro to Draw OR Graphic Design)

7.0 CREDITS:

Math-

STEM

- 1 credit: Algebra 1
- 1 credit: Geometry
- 1 credit: Algebra 2, Applied Math or Higher level math

Algebra 1, if taken 9-12th grades is accepted. If taken in 8th grade, it will not count towards HCHS graduation requirements.

Science-

- 1 credit: Physical/Earth & Space Science
- 1 credit: Biology
- 1 credit: Chemistry, Physics, A&P, Animal Science, Plant Science, Food Science

STEM Elec.-

- 1 credit: Foundations of Information Technology (freshman computers)

9 CREDITS:

EMPLOYABILITY & LIFE SKILLS

- ½ credit: Physical Education
- ½ credit: Health
- ½ credit: Financial Literacy (Junior OR Senior Year)
- 4+(to total 24) credits: IPS (Individual Plan of Study) Related Electives

24 TOTAL CREDITS (to meet HCHS requirements)

POST-SECONDARY ASSETS:

Along with completion of the above academic requirements, students must also **complete two or more post-secondary assets** from either of the two categories listed below, aligned with their Individual Plan of Study. Students will be required to keep track of maintaining their assets, as well as provide proof (certificates, logs, forms, etc.) to the school counselor for your IPS if needed. The counselor will also keep track of student assets and attach proof of completion to keep in the student's file for graduation.

Career & Real World Examples	Proof	Academic Examples	Proof
Youth Apprenticeships	*Kansas WORKREADY skills assessment & testing	ACT Composite (Score 21 or higher)	Score report sent to HCHS by ACT
40+ Community Service Hours	*Fill out log sheet and get signatures Log	WorkKeys Level (Silver or higher)	Score report sent to HCHS by ACT
Workplace Learning directly related to IPS	*Complete verification document and get signatures. Verification	9+ College credit hours	*Transcript sent to HCHS by DC3 or college
Industry- Recognized Certifications	*Provide HCHS with a certificate proving you completed certification	State Assessment Score of 3 or 4	KITE Score Report
CTE Scholar	*Provide HCHS with certificate from KSDE	ASVAB minimum entrance score for selected branch of military	Score report sent to HCHS by ASVAB test admin
Eagle or Gold Scout	*Provide HCHS with certificate proving you earned this	SAT score (1200 or higher)	Score report sent to HCHS
4-H Kansas Key Award	*Provide HCHS with your certificate	Completion of KBOR curriculum	Graduation checklist completed by counselor
Participation in 2+ HS Athletics or Activities	End of season rosters from coaches/sponsors		
95% Attendance in HS	GoEdustar		

Other additional post-secondary asset options can be found at: [Graduation Fact Sheet-KSDE](#)

Recommended Course Sequence for HCHS Graduation Required Courses

The following sequence is recommended for students to follow in order to fulfill the various credits needed for meeting graduation requirements on schedule. This sequence is kept in mind when planning the class schedule each year and students that do not follow this sequence may find it difficult to take a class as a junior or senior that was advised as a freshman or sophomore as it may conflict with another required class or an elective class they have been looking forward to taking. Staying “in step” with the following recommendations will help prevent those frustrating conflicts which could keep a student from being able to take a class he/she really wants.

FOUR-YEAR PLANNING WORKSHEET

9th GRADE	10th GRADE
1. English 1	1. English 2/Intro to Speech
2. Algebra 1	2. Geometry
3. Physical/Earth & Space Science	3. Biology
4. Freshman PE/Health	4. World History
5. Foundations of Information Technology (computers)	5. IPS Elective:
6. IPS Elective:	6. IPS Elective:
7. IPS Elective:	7. IPS Elective:

11th GRADE	12th GRADE
1. English 3	1. English 4 OR English Comp. I/II
2. 3rd Math Credit	2. Government
3. 3rd Science Credit	3. Financial Literacy (if not taken)
4. American History	4. IPS Elective:
5. Financial Literacy	5. IPS Elective:
6. IPS Elective:	6. IPS Elective:
7. IPS Elective:	7. IPS Elective:

1. **Band, Vocal, Art or Graphic Design** required by the end of senior year.



Qualified Admissions

The six state universities in Kansas—Emporia State University, Fort Hays State University, Kansas State University, Pittsburg State University, The University of Kansas, and Wichita State University—use the standards below, set by the Kansas Board of Regents, to review applicants for undergraduate admission.

ACCREDITED HIGH SCHOOL

Freshman applicants, under the age of 21, who graduate from an accredited high school, will be guaranteed admission to six state universities by meeting the Qualified Admissions requirements designated by each university, as follows:

ESU, PSU, FHSU, & WSU:

- Cumulative High School GPA 2.25+ or ACT 21+ (SAT 1060)*

K-State:

- Cumulative High School GPA 3.25+ or ACT 21+ (SAT 1060)*

KU:

- Cumulative High School GPA 3.25+
OR Cumulative GPA 2.0+ and ACT 21+ (SAT 1060)*

ALL Institutions Require:

- Cumulative GPA 2.0+ for College Credits earned in High School

KANSAS SCHOLARS CURRICULUM IS RECOMMENDED BUT NOT REQUIRED: To best prepare for the rigor of college-level courses, the Kansas Scholars curriculum is recommended.

One unit is equivalent to one year, or two semesters:

				
English 4 units	Math 4 units 1 unit of each: Algebra I, Geometry, Algebra II 1 unit: Advanced Math See KS Scholars page For Math course list	Social Science 3 units 1 unit U.S. History .5 unit U.S. Gov .5 unit World History 1 unit: Social Science course See KS Scholars Page for Social Science course list	Science 3 units 1 unit of each: Biology, Chemistry, & Physics	Foreign Language 2 units of the same language

KANSAS SCHOLARS Program: More information about the Kansas Scholars Scholarship & Curriculum can be found [here](#) (pdf).

HOMESCHOOL & UNACCREDITED HIGH SCHOOL

Freshman applicants, under the age of 21, who are homeschooled or graduate from an unaccredited high school will be guaranteed admission to the six state universities by achieving an ACT score equivalent to those outlined above, per each university. If you enroll in college courses while in high school, it is also required that you achieve a 2.0 GPA or higher in those courses.

**If you do not meet the qualified admission requirements, you are still encouraged to apply. Your application will be reviewed individually. Contact the university admissions office for more information.*

This document provides a summary overview of admission requirements at state universities and is not a substitute for or to be used in lieu of the actual detailed admissions requirements, which can be found at: www.kansasregents.org/qualified_admissions_rules_regulations.

December 2022

Kansas Scholar's Curriculum Requirements

One requirement to receive State Scholar designation is completion of the Kansas Scholars Curriculum. Please see the fact sheet at the end of this document for more information on the KSC. (1 Unit = 1 Credit)

Although students may complete the KSC, this does not mean that they will be designated as a Kansas State Scholar (these students get the opportunity to apply for the State Scholarship). ACT scores and GPA's are used to designate Kansas State Scholars. Please see Mrs. Cossman if you have questions.

English—4 Credits Required

- 1 Credit of English I
- 1 Credit of English II
- 1 Credit of English III
- 1 Credit of English IV OR College English Composition 1 & 2

**One unit to be taken each year.

Natural Science—3 Credits Required

To be eligible for scholarship consideration, students must take ALL three of the following:

- 1 Credit of Biology
- 1 Credit of Chemistry
- 1 Credit of Physics

Math—4 Credits Required

- 1 Credit Algebra I (*8th grade does count*)
- 1 Credit Algebra II
- 1 Credit Geometry
- 1 Credit Advanced Math (Trigonometry, Calculus, Intermediate Algebra, College Algebra)

** One college math class a semester will equal ½ high school credit.

Social Sciences—3 Credits Required

- 1 Credit American History
- ½ Credit Government
- ½ Credit selected from World History
- Credit selected from Social Sciences

Foreign Language—2 Credits Required

Note: Both credits must be in the same foreign language.

- Credits of the same language (Spanish I/II)

Below is a brochure that lists scholarships that students are eligible to apply for through Kansas Board of Regents. If they are designated a Kansas Scholar, they would then be able to apply for the Kansas State Scholarship. Most scholarships also require students to complete the FAFSA (Free Application for Federal Student Aid)

BROCHURE:

[State of Kansas Scholarships & Grants Brochure](#)



KANSAS BOARD OF REGENTS

Kansas Scholars Curriculum & State Scholar Quick Facts

Completion of the Kansas Scholars Curriculum is one of the requirements Kansas residents must meet in order to receive State Scholar designation. This occurs during the senior year of high school.

What are the other requirements to become a State Scholar?

- Students must have taken the ACT between April of the sophomore year and December of the senior year.
- Students must be a Kansas resident.
- Students must have their curriculum and 7th semester GPA certified on the official roster by the high school counselor, registrar, or similar official.

KANSAS SCHOLARS CURRICULUM

English - 4 years

One unit to be taken each year. Must include substantial recurrent practice in writing extensive and structured papers, extensive reading of significant literature, and significant experience in speaking and listening.

Mathematics - 4 years

Algebra I, Algebra II, Geometry, and one unit of advanced mathematics-- suggested courses include: Analytic Geometry, Trigonometry, Advanced Algebra, Probability and Statistics, Functions or Calculus. Completion of Algebra I in 8th grade is acceptable for the Kansas Scholars Curriculum.

Science - 3 years

One year each in Biology, Chemistry, and Physics, each of which include an average of one laboratory period a week. Applied/technical courses may not substitute for a unit of natural science credit.

Social Studies - 3 years

One unit of U.S. History; minimum of one-half unit of U.S. Government and minimum of one-half unit selected from: World History, World Geography or International Relations; and one unit selected from: Psychology, Economics, U.S. Government, U.S. History, Current Social Issues, Sociology, Anthropology, and Race and Ethnic Group Relations. Half unit courses may be combined to make this a whole unit.

World Language - 2 years

Two years of one language. Latin and Sign Language are accepted.

Please note, this curriculum is NOT the same as the Qualified Admissions Curriculum.

What is the benefit of completing the Kansas Scholars Curriculum?

Students that complete this curriculum and meet the other requirements, may be designated as State Scholars, which makes one eligible to receive the Kansas State Scholarship as provided by the Kansas Legislature. The academic profile of recent scholars include an average ACT of 30 and an average GPA of 3.91. State Scholars may receive up to \$1,000 annually for up to four undergraduate years (five, if enrolled in a designated five-year program), based on financial need and the availability of State funds. Financial need is measured by federal methodology using data submitted on the FAFSA.

For more information, contact us at 785.430.4255 or at kansasregents.org/students/student_financial_aid.

kansasregents.org

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NCAA College Freshman Athletics Eligibility Requirements

See the counselor for further information and academic planning that needs to begin as early as the sophomore year of high school. It is essential that you let the high school counselor know of your intentions ASAP for a student to meet these requirements that go above and beyond the graduation, Qualified Admissions, and State Scholar requirements that are otherwise tracked.

Parents and students should also go online to www.ncaa.org to check out the latest information and requirements/additional information you need to read and allow for in your high school planning and as well as register the student with the NCAA Eligibility Center. Once a student is registered with NCAA (the family's responsibility) you will need to request that a copy of the student's transcript be sent to NCAA for evaluation. The student/family is also responsible for making sure that his/her ACT scores are sent to the NCAA Eligibility center either when he/she registers for the ACT test (use code "9999") or later by completing a request form (requires a fee) after the test date. See the counselor for assistance, if you need help.

****See Appendix for DI and DII fact sheets.**

Your Grade Point Average

Your grade point average (GPA) is a figure, which determines if you are on the honor roll, your chances for scholarships, admission to colleges having selective admissions, as well as your rank in your class.

To determine your GPA, you need to know that letter grades are assigned a point value:

1 Credit (full year)

1. = 4

2. = 3

3. = 2

4. = 1

F = 0

½ Credit (one semester grade)

A = 2

B = 1.5

C = 1

D = .5

F = 0

To calculate your GPA, you need to convert your letter grades to the appropriate number (point) values (full year or semester grades), add them to get a total, and then divide that total by the number of credits you received.

For example, if you earned these grades in these subjects:

	Full Year Grade	Credit	Points
English I	A	1	4
Algebra I	B	1	3
General Science	C	1	2
P.E. & Health	A	1	4
Intro. to Computing	B	1	3
Intro. to Agriculture	B	1	3
Personal Finance	C (1 semester)	½	1
Nutrition & Wellness	B (1 semester)	½	1.5
	Total: 7		21.5

To determine your GPA for the grades listed above, convert the letter grades to points, add up the points, then divide them by the total number of credits.

Example: 21.5 points is divided by 7 credits = 3.07 GPA

To determine your GPA for a particular semester of year, calculate using credits and points only from that semester or year.

To determine your cumulative GPA, you must calculate using credits and points from any previous as well as the most recently completed semester/year.

Honor Roll

Students who make the Honor Roll will be acknowledged four times a year, at the end of each quarter. There are two honor rolls at Hodgeman Co. High School: Longhorn Honor Roll which recognizes students who have earned all "A's" for the quarter, and the Honor Roll which recognizes all students who have earned only "A's" and "B's" for the quarter. Pass/fail grades are not figured into the honor roll. Students must receive a minimum of five letter grades to be eligible for consideration for the honor rolls. Seniors who achieve a cumulative GPA of 3.00 or above will be recognized as honor graduates.

General Information

- **Student Classification** –Students will be classified either as freshmen, sophomores, juniors, or seniors based on how many credits they have earned by the beginning of a school year:
Freshmen–5 or fewer; Sophomores–5 ½; Juniors–10; and Seniors–17.
- **Awarding of Units of Credit** –A unit of credit is given for the successful completion of any approved subject offered five periods per week for thirty-six weeks. All courses are evaluated on the unit basis as follows: 1 unit of credit will be given for a year long course, however it will be posted on the transcript with two semester grades to make up that one unit of credit; ½ unit of credit will be given for a semester course (**also any college class taken will be awarded ½ credit**); 1/4 unit of credit will be given for Driver's Education and teacher or office aides. (Note: 1/4 credit classes are pass (P) or fail (F) and do not receive any grade points to affect a student's GPA). HCHS students initiating class changes at any time other than the first three days of each semester will lose the ½ unit of credit that was available to earn that class period for that semester. Credits are to be awarded by semester grades, not nine-week grades.
- **Enrollment Requirements** –Students who plan to participate in KSHSAA sponsored activities must be enrolled in (and passing) a minimum of five new subjects (those not previously passed) of .50 weights each semester. Students desiring to participate in extracurricular activities must carry at least five subjects during their day. Also, in order to participate in school activities and athletics a student must have passed at least five new subjects of .50 weight the previous semester or the last of attendance according to the KSHSAA policy. U.S.D. #227 Board of Education policy states that a student may not fail more than one class per semester and maintain eligibility for extra-curricular activities for the next semester. In addition, students must have a current physical on file with the athletic director before he/she can participate in any athletic practice or competition.

All students are to be enrolled in a full schedule. Limited exceptions may be granted to second semester seniors. Those seniors desiring a limited schedule must meet with the counselor and principal before the end of 1st semester to discuss the

possibilities and have a letter of request written and given to the principal to be presented to the Board of Education on or before the January meeting.

Seniors desiring to enroll in an Independent Study Project during their senior year must make a written request stating their reasons for requesting the project to the principal and counselor. They must also contact the teacher that would be supervising the project to discuss goals, objectives, and requirements. The student and teacher supervising the Independent Study Project will write up the course project requirements (including research and written papers), student outcomes, etc. and have them approved by the principal before the start of the Indep. Study Project. It is the student's responsibility to make sure that the proper documents are delivered to the appropriate persons. All the arrangements, permissions, etc. will be arranged **before the start** of the year or semester(s) involved. The final decision to allow or disallow the project will be made by the principal and counselor after receiving the documents/information listed above.

- **Teacher or Office Aides** –Seniors are eligible to be a teacher or office aide. Only students who have had no grades below a “C” the previous semester, have a history of good attendance, and are in “good standing” in other respects will be considered to become aides, however final determination will be made by the principal and counselor. Failing to meet those criteria during the first semester in any of these areas can be grounds for removing a student from an aide position and placing him/her in a regular class. Teacher aides will receive either a pass (P) or fail (F) as a grade and 1/4 credit for a pass, which will not affect their GPA. Students desiring to be aides at the grade school will be required to have a parent sign a form giving permission for the student to drive themselves to the grade school and back each day. Student and teachers may express requests for assignments, but final assignments will be made by the principal and counselor. Students may not be related to the teacher they are wanting to aide for.
- **Online Courses (Independent Study)** – (see the High School Handbook for more detailed information) Sophomores, Juniors and Seniors will have the option to take online courses through an approved program per administration approval only. Students will be required to make all the arrangements, permissions, etc. **before the start** of the year or semester(s) involved. The counselor will complete weekly check-ins to monitor time spent on work and that students are maintaining acceptable grades. If students do not maintain acceptable grades and/or are struggling with the online format, arrangements will be made to place the student back into a regular class offered by HCHS. **Students will receive a ½ credit per semester, for any college class taken.** For example, if a student takes College Algebra 1st semester, he/she will get ½ high school credit and 3 college credits. Each college class is one semester in length.
- **Changing or Dropping Classes** –Students will have the first three days of each semester to initiate class changes. Any changes students initiate after that time may be denied or may involve loss of credit for that semester class and the new class if the change is allowed. Students wanting to change a class for second semester (that was not planned at the August enrollment) need to discuss the possibilities with the counselor and if the change is allowed, make the arrangements before the end of the

first semester. Approved class changes will not be made until the student returns all signed, required documentation to the counselor by the deadlines.

Graduation –Only students who have successfully completed all the necessary requirements for graduation and are in good standing will be permitted to go through the graduation ceremony at HCHS.

Appendix

HCHS Graduation Option Notes

Kansas Board of Regents Qualified Admissions and Kansas Scholars Requirements

HCHS High School Graduation Options/Checklist

Instructions for Seniors to Request a Reduced Schedule for 2nd Semester

Application for Seniors to Request an Independent Study Project during senior year

HCHS Teacher/Office Aide Application (Jr. and Srs. Only)

Consent to Participate in Work Study (required for student aides at the grade school)

HODGEMAN CO. HIGH SCHOOL GRADUATION OPTION NOTES

Electives:

Regarding the electives which may be selected from the curriculum, only four vocal music and/or band credits will count toward the total credits required for graduation. However, additional music credits will be counted as electives beyond the required credits and are listed on the transcripts.

Qualified Admissions:

Please refer to page 8 of this document to see criteria for meeting Qualified Admissions. The six Board of Regent Schools in Kansas are: Emporia State University, Fort Hays State University, Pittsburg State University, Wichita State University, Kansas State University and the University of Kansas.

Note: If a student does not meet any of the criteria listed on page 8, they may inquire about being admitted under the 10% "window" and it is up to the university to evaluate your request. Another option is to attend a community college and complete 24 credit hours and obtain a 2.0 GPA or better and reapply to the regent university.

DIVISION I ACADEMIC REQUIREMENTS

To study and compete at a **Division I school**, you must earn 16 NCAA-approved **core-course credits**, earn a minimum 2.3 **core-course GPA** and submit your final transcript with proof of graduation to the Eligibility Center.

CORE-COURSE REQUIREMENTS

Earn 16 NCAA-approved core-course credits in the following areas:

ENGLISH	MATH (Algebra I or higher)	SCIENCE (Including one year of lab, if offered)	ADDITIONAL (English, math or science)	SOCIAL SCIENCE	ADDITIONAL COURSES (Any area listed to the left, world language or nontraditional religion/philosophy)
4 years	3 years	2 years	1 year	2 years	4 years

For Division I, 10 of your 16 NCAA-approved core-course credits must be completed before the start of your seventh semester, including seven in English, math or science.

QUALIFIER

As a Division I qualifier, you may practice, compete and receive an athletics scholarship during your first year of full-time enrollment at an NCAA Division I school.

- Earn 16 NCAA-approved core-course credits in the right areas.
 - Complete 10 of your 16 NCAA-approved core-course credits, including seven in English, math or science, before the start of the seventh semester.
 - Complete your 16 NCAA-approved core-course credits in eight academic semesters or four consecutive academic years from the start of ninth grade.
- Earn a minimum 2.3 **core-course GPA**.
- Submit your final transcript with proof of graduation to the Eligibility Center.

ACADEMIC REDSHIRT

As a Division I academic redshirt, you may practice during your first regular academic term and receive an athletics scholarship during your first year of full-time enrollment but may NOT compete during your first year of enrollment. You must pass either eight quarter or nine semester hours to practice in the next term.

- Earn 16 NCAA-approved core-course credits in the right areas.
- Earn a minimum 2.0 core-course GPA.
- Submit your final transcript with proof of graduation to the Eligibility Center.

**More information regarding the impact of COVID-19 can be found at on.ncaa.com/COVID19_Spring2023.*



ELIGIBILITY CENTER

1

DIVISION II ACADEMIC REQUIREMENTS

To study and compete at a **Division II school**, you must earn **16** NCAA-approved **core-course credits**, earn a minimum **2.2 core-course GPA** and submit your final transcript with proof of graduation to the Eligibility Center.

CORE-COURSE REQUIREMENTS

Earn 16 NCAA-approved core-course credits in the following areas:

ENGLISH	MATH (Algebra I or higher)	SCIENCE (Including one year of lab, if offered)	ADDITIONAL (English, math or science)	SOCIAL SCIENCE	ADDITIONAL COURSES (Any area listed to the left, world language or associated religious/philosophy)
3 years	2 years	2 years	3 years	2 years	4 years

QUALIFIER

As a Division II qualifier, you may practice, compete and receive an athletics scholarship during your first year of full-time enrollment at an NCAA Division II school.

- Earn 16 NCAA-approved core-course credits in the right areas.
- Earn a minimum **2.2 core-course GPA**.
- Submit your final transcript with proof of graduation to the Eligibility Center.

PARTIAL QUALIFIER

If you have not met all of the Division II academic standards, you will be deemed a partial qualifier. As a partial qualifier, you may practice and receive an athletics scholarship, but may NOT compete, during your first year of full-time enrollment at an NCAA Division II school.

* More information regarding the impact of COVID-19 can be found at on.ncaa.com/COVID19_Spring2023.

 **DIVISION II**
MAKE IT *YOURS*



ELIGIBILITY CENTER

1

INSTRUCTIONS FOR SENIOR TO REQUEST A REDUCED SCHEDULE FOR SECOND SEMESTER

Please use the following form to help you evaluate and meet requirements for this option.

Name: _____ Date: _____

As stated in the HCHS Course and Enrollment Handbook:

"All students are to be enrolled in a full schedule. Limited exceptions may be granted to second semester seniors. Those seniors desiring a limited schedule must meet with the counselor and principal before the end of 1st semester to discuss the possibilities, have a letter of request written and given to the principal to be presented to the Board of Education on or before the December meeting."

Reason for requesting a reduced schedule for second semester, including what you plan to do with the time that you would be released from high school:

Have you met with the principal and counselor before the end of the first semester to discuss the implications of this request?

_____ Yes _____ No

As long as you successfully complete the classes you will remain enrolled in second semester, will you have enough credits to be able to graduate in May?

_____ Yes _____ No

In order to participate in any sports or extracurricular activities which are sponsored by the KSHSAA you must be present and attending classes as least five periods of the school day. Will the reduced schedule you are requesting keep you from participating in any sports or activities in which you want to participate?

_____ Yes _____ No

Have you written a letter of request to the Board of Education and given it to the principal to be presented to the Board of Education on or before the December board meeting?

_____ Yes _____ No

Be sure to also have your parent sign your letter of request to indicate they are granting their permission to this reduced schedule also.

APPLICATION FOR SENIOR TO REQUEST AN INDEPENDENT STUDY PROJECT DURING SENIOR YEAR

Please use the following form to help you evaluate and meet requirements for this option.

Name: _____

Date: _____

As stated on page 10 in the HCHS Course and Enrollment Handbook:

“Seniors desiring to enroll in an Independent Study Project during their senior year must make a written request stating their reasons for requesting the project to the principal and counselor. They must also contact the teacher that would be supervising the project to discuss goals, objectives, and requirements. The student and teacher supervising the

Independent Study Project will write up the course project requirements (including research and written papers), student outcomes, etc. and have them approved by the principal before the start of the Indep. Study Project. It is the student's responsibility to make sure that the proper documents are delivered to the appropriate persons. All the arrangements, permissions, etc. will be arranged **before the start** of the year or semester(s) involved. The final decision to allow or disallow the project will be made by the principal and counselor after receiving the documents/information listed above.

Please list your reasons for requesting permission to do an Independent Study Project:

Please explain the Independent Study Project you are requesting to enroll in:

Which school terms are you asking to enroll in this project?

☐ 1st semester ☐ 2nd semester ☐ Both semesters

What teacher do you want to want to supervise/teach your Independent Study Project?

Mr./Ms. _____

Have you met with the teacher to discuss the goals, objectives, and requirements of the project?

☐ Yes ☐ No They are to be listed on the back or separate attached sheet.

(OVER)

Has the teacher agreed to accept you for this project? ☐ Yes ☐ No

Please get the **teacher's signature** indicating his/her agreement you supervise/teach your Independent Study Project if it is approved: _____

Have you met with the principal and counselor before the start of the year/semester to discuss the implications of this request and to ensure graduation requirements will be met? ☐ Yes ☐ No

Please list below or on an attached sheet the course project requirements, student outcomes, etc. that will be required to complete for this project. Remember to **include the research and written papers** which are also to be part of this project for it to be approved. It is the student's responsibility that this completed written request and plan be given to the principal before the start of the term of the project. The decision to allow or disallow the project will be made by the principal and counselor after receiving this information and completed form.

Course Project Requirements:

Student Outcomes:

Research and Written Papers (required):

Other Project Requirements:

Student Signature: _____

Teacher Signature: _____

Parent's signature to indicate project permission: _____

Principal's Signature: _____

Date: _____ Allowed _____ Disallowed _____

HODGEMAN COUNTY HIGH SCHOOL TEACHER/OFFICE AIDE APPLICATION

Name: _____ Date: _____

As stated on page 10 in the HCHS Course and Enrollment Handbook:

"Seniors interested in being a teacher or office aide must first obtain permission from the principal and counselor. Only students who have had no grades below a "C" the previous semester, have a history of good attendance, and are in "good standing" in other respects will be considered to become aides. Failing to meet these criteria during the first semester in any of these areas will be grounds for removing a student from an aide position and placing him/her in a regular class. Teacher aides will receive either a pass (P) or fail (F) as a grade and 1/4 credit for a pass, which will not affect their GPA. Students desiring to be aides at the grade school will be required to have a parent sign a form giving permission for the student to drive themselves to the grade school and back each day. Student and teachers may express requests for assignments, but final assignments will be made by the principal and counselor. Students may not be teacher aides and also have a study hall during their day. Teachers may only have one aide per day and it will not be a student who is related to the teacher."

What is your classification for the year you are applying to be an aide? ___ Jr. ___ Sr.

Have you had any semester grades below a "C" the semester prior to being an aide? ___ Yes ___ No

How many days did you miss and were tardy each of the semesters this past school year?

Absences: 1st semester _____ 2nd semester _____

Tardies: 1st semester _____ 2nd semester _____

Students in aide positions earn only 1/4 credit and receive a pass or fail compared to most other classes that receive a full credit for the year and a letter grade. Will you still have enough credits to graduate if you receive only 1/4 credit as an aide? ___ Yes ___ No

Pass/fail classes do not affect a student's GPA, however, it is possible that your rank in class could be lowered if another student takes a full schedule of classes and the letter grade they earn raises their GPA above yours even if you get the same grade in all other classes. Do you understand this? ___ Yes ___ No If not, see the counselor for an explanation.

Explain why you would like to be a Teacher or Office Aide: (attach a sheet, if desired)

Do you have a preference as to grade level/office? ___ Yes ___ No If yes, which?

(OVER)

Do you have a preference as to which teacher or staff member you would like to aide?

☐ Yes ☐ No If yes, who? _____
(You may want to talk to this person and see if they are interested in having an aide.)

What do you consider to be your strengths? _____

What do you consider to be your weaknesses? _____

What are your areas of interest? _____

Why would your parents like for you to be an aide? _____

Please ask your parent for his/her signature below showing that he/she understands the information on this application and you have his/her support in applying to be an aide. You may also get the signature of the teacher of staff member if they would be willing to accept you as an aide if you are approved. Then sign the form yourself and return it to the counselor.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Teacher's Approval/Signature: _____ Date: _____

Counselor Approval/Signature: _____ Date: _____

☐ Approved ☐ Disapproved

Principal's Signature: _____ Date: _____

Consent to Participate in Work Study/Student Aide

I, _____, the parent and legal guardian of _____ give consent for my child to participate in a student aide program for U.S.D. 227, Hodgeman Co. Schools. As parents and legal guardian of _____, I (we) give our permission for our son/daughter to drive his/her own vehicle to and from the High School to the Elementary School.

I (We) am aware that driving is a dangerous activity and that driving can result in serious bodily injury including fatalities to self and others.

Because of the dangers of inherent in driving a motor vehicle I recognize the importance of following instructions regarding safety techniques, and to agree to practice safe driving techniques and obey traffic signs and speed limits.

That I, the undersigned, for and in consideration of the privilege of my undersigned dependent being able to participate in a Student Aide Program at U.S.D. 227 Hodgeman Co. School for the school year 20____ - 20____, hereby covenant and agree to release and forever discharge U.S.D. 227 Hodgeman Co. School, its agents, servants, employees and the School Board and its members, from any and all claims, demands, losses, damages, costs, expenses, and attorney's fees for injury to or death to the undersigned dependent or third parties resulting from, growing out of, caused by, or arising in any manner out of allowing our child to drive his/her own vehicle to participate in the Student Aid Program at Hodgeman Co. Schools. I acknowledge and agree that U.S.D. 227 is not responsible for any medical hospital expenses and/or charges that are incurred in the medical treatment or hospitalization of my child or any other person injured as a result of my (our) child driving his/her personal vehicle.

I, the UNDERSIGNED, having read and understood the Consent to Participate and the Release, do agree and consent to the participation of undersigned dependent in the Student Aid Program at and for U.S.D. 227 Hodgeman Co. School. I execute it voluntarily and with full knowledge of its significance.

Dated and signed at _____, Kansas, the _____ day of _____,
20_____.

(OVER)

	Student Name	Date
	Parent or Legal Guardian	Date
	Parent or Legal Guardian	Date

HCHS SCHOOL SONG

Fight on to victory

We will ever cheer for thee.

Fly your colors to the sky.

Fly your banners high

Rah, rah, rah!

Fight on to victory,

keep that goal in sight.

Fight with might

We'll always lead the pack,

Victory for the red and black.

Rah, rah, rah!

School Mascot - Longhorn
School Colors – Red & Black